

MINUTES OF THE NEW SALEM BOROUGH REORGANIZATION MEETING
January 5, 2026 at 80 N. Water Street, York New Salem, PA

The Reorganization meeting of New Salem Borough Council was held at 4:00 PM with Mayor Bob Boulden presiding. The meeting was opened followed by pledge to the flag.

In attendance were **Council Members Kim Martin, William Baldauf, Peter Partridge, Sue Becker, Joseph Shubert and Michael Messinger**. Other Borough representatives in attendance were **Solicitor Courtney Buechler, Secretary Judy Albright, Police Chief David Lash and Zoning & Codes Officer Michael Hammers**. Council Member **Donavos was absent**.

1. Mayor Boulden read the Oath of Office to Council Members Martin, Becker, Shubert and Messinger all of whom answered affirmative. Each presented his Notice of Election and Affidavit of Residency to the notary in attendance for filing.
2. Mayor Boulden asked for a nomination for President. **Partridge nominated Martin** who agreed to accept the nomination. Vote taken was unanimous.
3. Mayor Boulden asked for a nomination for Vice President. **Partridge nominated Baldauf** who agreed to accept the nomination. Vote taken was unanimous.
4. Mayor Boulden turned the meeting over to President Martin. Martin asked for nominations for President Pro-Tem. **Shubert nominated Partridge** who accepted. Vote taken was unanimous.
- 5a. Resolution 2026-01 Appointment of Borough positions. **On a motion by Partridge/Baldauf and unanimously carried the following positions are appointed.**

<i>Secretary/Treasurer</i>	Judith Albright
<i>Building & Zoning Code Enforcement Officer</i>	Michael Hammers
<i>Solicitor</i>	Courtney Buechler – CGA Law Firm
<i>Engineer</i>	David Lipinski –James Holley Assoc
<i>Emergency Management Coordinator</i>	Scott Lackey
<i>Deputy EMC</i>	George Donavos
<i>Fire Company Liaison</i>	Michael Messinger
<i>Right to Know Officer</i>	Judith Albright
<i>Vacancy Chair</i>	Sue Barley

- b. Resolution 2026-02 Appointment of Council Committee Representatives. **On a motion by Partridge/Becker and unanimously carried the following committee representatives are appointed.**

SIDEWALKS

Chair Joseph Shubert
Co-Chair Sue Becker

BUILDING

Chair Sue Becker
Co-Chair Michael Messinger

SEWER

HIGHWAYS

Chair Peter Partridge
Co-Chair William Baldauf

Chair Joseph Shubert
Co-Chair George Donavos

POLICE

Chair George Donavos
Co-Chair William Baldauf

PERSONNEL/ADMINISTRATION

Chair William Baldauf
Co-Chair Peter Partridge

FIRE SERVICE

Chair Michael Messinger
Co-Chair Joseph Shubert

5c. Resolution 2026-03 Appointment of Council Members to various agencies. **On a motion by Becker/Partridge and unanimously carried the following are appointed.**

PA STATE ASSOC. OF BOROUGHES

Representative: Peter E. Partridge

Alternate: Michael Messinger

YORK ADAMS TAX BUREAU

Representative: William Baldauf

Alternate: George Donovas

LOCAL GOVERNMENT ADVISORY

COMMITTEE

Representative: Sue Becker

Alternate: Kim Martin

STORMWATER CONSORTIUM

Representative: David Lipinski

Alternate: Joseph Shubert

5d. Resolution 2026-04 Appointment of Members to Zoning and Planning Commissions was presented. **On a motion by Messinger/Partridge and unanimously carried the following are appointed.**

ZONING HEARING BOARD:

<u>Position</u>	<u>Name</u>	<u>Term Expires</u>	<u>Address</u>
Chair:	Selected by the members from among themselves when they meet		
Member:	Keith Martin	Jan 8, 2029	4030 Sherwood Drive, York PA 17408
Member:	Marlin Barshinger	Jan 4, 2027	293 N. Main Street, York PA 17408
Member:	Courtney Campisi	Jan 3, 2028	1122 Scarlet Dr. York PA 17408
Alternate	Tobin OConnor	Jan 3, 2028	122 South Main Street, York PA 17408
Solicitor:	Sparler & Anstine	John Elliott	117 E Market St., York, PA 17401

It will be up to the members to appoint the solicitor at their first meeting.

PLANNING COMMISSION:

<u>Position</u>	<u>Name</u>	<u>Term Expires</u>	<u>Address</u>
Member:	Robert Yeater	Jan 4. 2027	4032 Robin Hood Drive, York PA 17408
Member:	Elwood Bahn, Jr.	Jan 8, 2029	105 S Main St, York New Salem, PA 17371
Member:	Vicki Rohrbaugh	Jan 3, 2028	4175 Robin Hood Drive, York PA 17408
Member:	Carl Barley	Jan 3, 2028	4161 Robin Hood Drive, York PA 17408
Member:	Tony Campisi	Jan 7, 2030	1122 Scarlet Dr., York PA 17408
Secretary:	Borough Secretary		

5e. Resolution 2026-05 Fee Scheduled presented. **On a motion by Becker/Baldauf and unanimously carried the fee schedule is adopted as follows.**

NSB FEES	NSB FEE	
Peddling and solicitation(per year)	\$25.00	
Sewer tapping fee	\$2,000.00	
Sewer connection fee	\$20.00	
Stormwater review fees	As required	
Street excavation permit	\$100.00	
SALDO Prelim plan	\$250.00	
SALDO Final plan	\$200.00	
SALDO Land Development Plan(LDP)	\$100.00	
SALDO Mobile Home Park	\$100.00	
SALDO Recording fee	\$25.00	
Zoning Hearing Board	\$750.00	
Zoning permit w/o storm water	\$25.00	
Zoning permit with storm water(less than 1,000 sq ft)	\$25.00	
Zoning permit with storm water(Greater than 1,000 sq ft)	\$100.00	
Zoning inspection	\$30.00	
Zoning Use Certificate	\$10.00	
Building permit Residential, 0-500 sq ft	\$125.00	
Building permit Residential, 500-1,000 sq ft	\$250.00	
Building permit Residential, 1,000-2,000 sq ft	\$375.00	
Building permit Residential, 2,000-3,500 sq ft	\$550.00	
Building permit Residential, more than 3500 sq ft		.25/sq ft
Commercial Building permit	\$150.00	Plus .25sq'
Permits requiring storm water review greater than 1,000 sq'	\$100.00	

Building permit(Minor,repair,Replacement, renovations)	\$50.00	
Building permits requiring greater than 1,000 sq ft storm water	\$100.00	
Swimming pools deeper than 24 inches	\$50.00	
Structure demolition	\$50.00	
Certificate of occupancy	\$30.00	
Reinspection of C & O	\$30.00	
Signs(Illuminated and permanent)	\$100.00	
Signs(non Illuminated and permanent)	\$30.00	
Signs(non Illuminated and temporary)	\$20.00	
DCED fee	\$4.50	
Photo Copies	\$.25 ea	
OTHER FEES – MDIA INSPECTION FEES	Per MDIA schedule	
Permit extension(6 months max)	50% of original fees	
Double Penalty fees(construction w/o permit)	Fees Doubled	
On-lot sewage disposal system		See SEO
Sewage holding tanks		See SEO
On-lot sewage disposal system inspection		See SEO
SALDO York County fee schedule	See York Co Fee schedule	
Return check fee	\$ 50.00	

With no further business the reorganization meeting was adjourned at 4:25 PM. Respectfully submitted by Judy Albright, Secretary/Treasurer.