

MINUTES OF THE NEW SALEM BOROUGH COUNCIL MEETING

December 2, 2025 at 80 N. Water Street, York New Salem, PA

The New Salem Borough Council met in a regular session on Tuesday December 2, 2025. The meeting was opened at 7:00 PM by Pres. Martin followed by prayer and pledge to the flag.

COUNCIL MEMBERS PRESENT

Kim E. Martin, Pres.
William Baldauf, VP
Peter Partridge, Pres Pro-tem
Sue Becker
Harvey Thumma Jr.
Bryan Pugh
George Donavos

Note: following abbreviations

“CP” = Council President

“Eng”= Engineer

“CM” = Council Member

“Sol” = Solicitor

OTHERS PRESENT

Edward Mundorf, Mayor
Judy Albright, Sec/Treas.
David Lipinski, Eng.
Courtney Buechler, Sol.
Chief David Lash
Michael Hammers, BCO/ZO

“ST” = Secretary Treasurer

“BCO/ZO” = Building Code/Zoning Officer

2. Approve November 4, 2025 meeting minutes – moved by CM Partridge, second by CM Becker and unanimously carried.

3. Engineer’s Report – Written report submitted. Resolution 2025-14 was provided – Intergovernmental Cooperation Agreement Pollution Reduction Act. **On a motion by CM Partridge, seconded by CM Donavos and unanimously carried, the resolution was passed.** Also presented was Amendment to Intergovernmental Cooperation Agreement extending the ending date until December 31, 2030. **On a motion by CM Partridge, seconded by CM Baldauf and unanimously carried the amendment was signed.**

Nottingham Village subdivision – due to some outstanding comments, **on a motion by CM Partridge, seconded by CM Donavos, the approval is tabled until a special meeting** to be held January 6, 2026 at which time the traffic study will be reviewed. Mike Messinger, resident, questioned how they will handle mud on the roadway. Developer indicated their NPDES permit requires them to clean up roadways or they risk being shut down. Developer is to resubmit their drawings to include all outstanding comments from Engineer and York County Planning.

4. Z&BCO’S Report – Written report submitted. A request from New Salem Fire Co regarding holding a carnival in July. He did not see any ordinance prohibiting it. Sol. Buechler noted that because the Fire Company is in a residential zone, this might be permitted as a special exception. CP Martin is to advise the Fire Company of the findings and if they move forward with a Zoning Hearing, they could request a waiver of the fees. Z&BCO also reviewed the International Building Maintenance Code. He is to contact the solicitor to review and get the sections the Borough would need to adopt.

5. Public Comment– Jan Noss – representing New Salem Lions Club presented a check to the Borough for \$1000 as a donation. They will be disbanding the end of the year and will no longer need the building. CP Martin questioned their reason for disbanding and Mr. Noss indicated all members are getting older and just can’t participate.

Bob Boulden, 4125 Robin Hood Dr. questioned items pertaining to Immaculate Grounds property. It was referred to Z&BCO.

Bob Tome, Genesis Church Pastor read a prepared statement of the church's position with regard to recent actions and they want to develop a good relationship with the Borough.
Erik Myers- 4159 Robin Hood Dr. voiced his concerns over being harassed to sign in and not being provided information.

Mayor Mundorf presented a letter of resignation as EMC for the Borough and returned several items pertaining to that position along with several keys to the Borough building. **On a motion by CM Partridge, seconded by CM Donavos, and carried, CM Thumma voted no, the resignation was accepted.** Mayor then left the meeting at 7:50 PM.

CM Thumma questioned the April and May 2025 financial statements and if there were any concerns about them. CP Martin indicated they were presented to council for approval and there were no concerns. As his tenure as a council member ends January 5, 2026, he thanked everyone and advised he will be going through his emails prior to them being shut down. CM Thumma then left the meeting at 7:55 PM.

6. Matters of the Borough

- a. Fire – nothing
- b. Police – Chief Lash presented his report indicating there were 16 calls, 2 accident and 11 traffic stops. At this time CM Donavos presented the Chief with three flags, flown during his recent active duty deployment, in honor of each of the department's fallen officers. Also CP Martin presented a framed artistic drawing of the three officers. This will hang in the Borough building. CM Donavos also noted that he will be donating his 2025 yearly salary as a council member to Northern York County Regional Police Department. The Chief thanked everyone.
- c. Highway – nothing
- d. Building - nothing
- e. Sewer - nothing
- f. Sidewalks – nothing
- g. Personnel – nothing

7. Solicitor's Report – Reminded Council the procedure for replacing the EMC.

8. Unfinished Business –

- a. Adopt 2026 Budget – **On a motion by CM Partridge, seconded by CM Pugh and unanimously carried the budget was adopted.**
- b. Resolution 2025-12 for Tax Levy – **on a motion by CM Partridge, seconded by CM Baldauf and unanimously carried, the Resolution was signed and adopted** keeping the millage at 1.5 mills.
- c. International Building Maintenance Code review – handled previously
- d. Warranty for Elan City speed devices – Since the warranty does not cover batteries, **on a motion by CM Pugh, seconded by CM Partridge and unanimously carried,** the warranty is being declined.

9. New Business-

- a. Approve 2026 Meeting dates – after being advertised and on a **motion by CM Donavos, seconded by CM Baldauf and unanimously carried, the dates are approved.** A separate legal notice will be advertised and posted for the Special Meeting to be held January 6, 2026 at 7:00 PM.
- b. Website and emails update – We are presently paying \$1249 yearly for WordPress to maintain our website. It was felt redesigning the website for a WIX site, along with using Comcast emails and transferring the office phone to Xfinity would result in a savings for the Borough. **On a motion by CM Pugh, seconded by CM Donavos and unanimously carried, these changes were approved.**

c. EMC Position – with the resignation of current EMC and on a motion by CM Pugh, seconded by CM Baldauf and unanimously carried, Scott Lackey is appointed EMC with George Donavos as Deputy EMC effective December 2, 2025. Mr. Donavos is to start looking into the training.

d. Rekey office doors – On a motion by CM Pugh, seconded by CM Partridge and unanimously carried, the secretary is authorized to contact Klepper Keys to make the changes as soon as possible. Everyone will be notified when the change is complete and if they need access should contact the Secretary for entrance.

f. Funding sources for beautification – The 150th anniversary of the borough is next year and CP Martin asked for approval to research outside ways to obtain funds to assist in placing banner(s) in the borough. On a motion by CM Partridge, seconded by CM Baldauf and carried, she is authorized to begin searching. CM Baldauf recommended we reopen the budget next month and place a line item for \$1000 for this purpose. This will be placed on the January 2026 agenda.

10. Treasurer’s Report – On a motion by CM Donavos, second by CM Pugh and unanimously carried, the treasurer’s report was approved.

NEW SALEM BOROUGH BALANCE SHEET AS OF NOVEMBER 30, 2025

GENERAL FUND

Orrstown Money Market	\$ 32,247.10
PLGIT Checking	18,286.96
PLGIT Prime Savings	424,110.99
TOTAL GENERAL FUNDS	\$474,645.05

HIGHWAY FUND

PLGIT Checking	19,940.31
PLGIT Prime Savings	9,568.46
TOTAL HIGHWAY FUNDS	\$ 29,508.77

SEWER FUND

PLGIT Construction	15,762.54
PLGIT Prime Savings	399,444.73
Orrstown Sewer Fund	27,114.20
TOTAL SEWER FUNDS	\$442,231.47

QUICKBOOKS TAX HOLDING ACCOUNT

	2,069.68
TOTAL CURRENT ASSETS	\$948,544.97

12. Secretary’s Report – provided for review – Penn Waste advised the disposal rates have increased and effective January 1, 2026, the new quarterly rate will be \$114.90. The secretary is to research these increases and advise. The LSA Grant applied for in 2024 has not yet been considered for funding by DCED.

13. Mayor’s Report - None received as he left the meeting.

14. Around the Table – Nothing from CP Martin, CM Partridge, Baldauf and Becker. CM Pugh thanked everyone for his time on Council and he will be around and can help where needed. CM Donavos thanked everyone and indicated it is good to be back. There will be a leaf pickup on December 8, 2025 as the contract indicated ending December 5, 2025 and the contractor is booked that day.

With no further business, the meeting was adjourned at 8:45 P.M. Respectfully submitted by Judy Albright, Secretary-Treasurer.