

MINUTES OF THE NEW SALEM BOROUGH COUNCIL MEETING

June 3, 2025 at 80 N. Water Street, York New Salem, PA

The New Salem Borough Council met in a regular session on Tuesday June 3, 2025. The meeting was opened at 7:00 PM by Pres. Martin followed by prayer and pledge to the flag.

COUNCIL MEMBERS PRESENT

Kim E. Martin, Pres.
William Baldauf, VP (by phone)
Peter Partridge, Pres Pro-tem
Sue Becker
Harvey Thumma Jr.
Bryan Pugh

BOROUGH OFFICIALS PRESENT

Edward Mundorf, Mayor
Judy Albright, Sec/Treas.
Michael Hammers, BCO
David Lipinski, Eng

COUNCIL MEMBERS ABSENT

George Donavos – on deployment

Note the following abbreviations

“Pres” = Council President

“CM” = Council Member

“ST” = Secretary Treasurer

“Eng” = Engineer

“Sol” = Solicitor

“BCO/ZO” = Building Code/Zoning Officer

1. **Open Meeting** – Pres. Martin advised the solicitor has a military engagement phone call at 8:30 PM and we would be trying to keep the agenda moving forward.

2. Engineer’s Report –

- a. ADA Ramps – the additional information has been forwarded to PennDOT to close out the permit.
 - b. 2025 Road work project – Bid specs will be on PennBID next week along with the advertisements. Bids will be available for action at the July 1st meeting.
- Eng. also checked a possible roadway sink problem on Sherwood Dr. He will need to check further

3. Z&BCO’S Report – Report provided

51 N. Main St – The 30 day notice to vacate is set to expire on June 20th but it would appear the residents are moved out. He is working on a letter to the present owner and also the management company regarding the violations on the property along with remediation. He is also requesting a habitable inspection be completed by MDIA prior to anyone taking occupancy in the residence which costs will be paid by the new owner.

39 N. Main St. – hold for next month.

4053 Robin Hood – he did speak with the property owner and they have contracted services to remove the debris on their property.

4. Public Comment–

Jan Noss – as the representative from the Lions Club regarding items for Savvy Citizen

Mike Messinger – 4129 Robin Hood Dr. questioning the change in medical call boxes

Eric Myers – 4159 Robin Hood Dr. questioned if he was the reason we changed attorneys. Pres. Martin advised there were a number of reasons for the change.

Stephanie Mundorf – 4070 Sherwood Dr – speaking on behalf of her and Greg Trinks – 122 S. Main St., read a prepared statement of her thoughts and beliefs on actions by Pres. Martin, Keith Martin, Judy Albright, Bob Boulden and Katherine Grafton.

5. Matters of the Borough

- a. Fire – Report presented. YCC is being notified regarding medical call boxes.

Mayor Mundorf took the floor regarding an apology from the Fire Co. Pres. Martin gavelled for order and Mayor Mundorf continued to talk. Pres. Martin indicated this is not Borough business, it is personal and again gavelled for order and the Mayor continued to talk. Pres. Martin gavelled a third time advising if he didn't stop he would be asked to leave. Mayor Mundorf indicated he was not leaving and continued talking. At this point Sol. Buechler stated that an elected official can be removed after being warned. Anyone, including council members, mayor or anyone else, could be removed for disorderly and rude conduct or obstructing the meeting. Pres. Martin then asked Chief Lash to remove the Mayor who again refused to leave. Chief Lash then told Mayor Mundorf he would need to leave the meeting. At 7:25 Mayor Mundorf left the meeting along with CM Thumma and some of the audience. The meeting resumed at 7:35 PM.

- b. Sewer – nothing
- c. Highway – Rettew Associates the engineering firm for PennDot will be holding a public meeting on June 30th at a yet to be determined location in the borough for the purpose of information regarding the intersection of George & Main Street.
- d. Building - nothing
- e. Police – Chief Lash presented the May report. There were 35 calls, a total of 71.5 hrs which now leaves 38.5 hrs in reserve.
- f. Sidewalks – nothing
- g. Personnel - nothing

7. Approve May 6th Council Meeting Minutes – on a motion by CM Partridge, seconded by CM Becker and unanimously carried, the minutes were approved.

8. Solicitor's Report –

- a. Resolution for fee schedule. On a motion by CM Becker, seconded by CM Pugh and unanimously carried, Resolution 2025-01 is passed with revisions to the present fee schedule.
- b. Resolution 2025-02 regarding enactment of an equal opportunity, non-discrimination and anti-harassment policy of the Borough. On a motion by CM Partridge, seconded by CM Becker and unanimously carried the policy is adopted.

Pres. Martin recognized Justin Williams, EMA for North Codorus Twp. who arrived late. He indicated he had been the Deputy EMA for New Salem Borough but has decided to step away voluntarily from the position.

9. Unfinished Business

- a. Attachments to February 4, 2025 and March 18, 2025 minutes – on the advice of Sol. Buechler the attachments should remain as part of the minutes.

10. New Business

- a. Appointment for open position to Zoning Hearing Board – An email was received from Courtney Campisi, 1122 Scarlet Dr. indicating her interest. On a motion by CM Pugh, seconded by CM Becker and unanimously carried, she was appointed to fill the vacancy until August 2027.
- b. Appointment for Zoning Hearing Board Solicitor – It was suggested in January 2025 that council members begin a search for a new solicitor upon the appointment of the new borough solicitor. An email was received from John (Jack) Elliott a member of Sparler & Sparler Attorneys indicating his interest in the

position. Since this appointment must come from the Zoning Hearing Board, Council made a recommendation that the Zoning Hearing Board consider appointing Mr. Elliott as the new solicitor at the beginning of their next meeting.

c. Appointment for open position to Planning Commission – An email was received from Vicki Rohrbaugh, 4175 Robin Hood Dr. indicating her interest. On a motion by CM Becker, seconded by CM Partridge, she was unanimously appointed with a term to expire August 2027.

d. Springfield Twp. request for Fire Police at Jacobus July 4th event – On a motion by CM Pugh, seconded by CM Becker and unanimously carried, approval was granted for New Salem Fire Co Fire Police to assist with the event.

11. Treasurer's Report – On a motion by CM Partridge, seconded by CM Becker and unanimously carried, the report is approved as presented.

NEW SALEM BOROUGH BALANCE SHEET AS OF MAY 31, 2025

GENERAL FUND

Orrstown Money Market	\$214,900.14
PLGIT Checking	59,066.00
PLGIT Prime Savings	217,511.56
TOTAL GENERAL FUNDS	\$491,477.70

HIGHWAY FUND

PLGIT Checking	22,643.31
PLGIT Prime Savings	9,353.20
TOTAL HIGHWAY FUNDS	\$ 31,996.51

SEWER FUND

PLGIT Construction	38,964.98
PLGIT Prime Savings	293,019.28
Orrstown Sewer Fund	59,367.16
TOTAL SEWER FUNDS	\$391,351.42

TOTAL CURRENT ASSETS	\$914,825.63
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CM Thumma requested information on the current rates and she noted the following:

Orrstown Bank checking acct from .25% - .65%
PLGIT Regular checking 4.23%
PLGIT PRIME savings 4.39%

CM Thumma also requested information on the sewer loan. The Sewer Loan Amortization Schedule prepared in 2022 by CM Partridge is available.

12. Secretary's Report – written report presented.

13. Mayor's Report - no written report presented – he was removed from meeting at 7:25 PM

14. Around the Table – nothing from anyone.

With no further business, the meeting was adjourned at 8:15 P.M. Respectfully submitted by Judy Albright, Secretary-Treasurer.

Minutes are now being shortened to only include reports, action taken by council and subsequent motions.