

MINUTES OF THE NEW SALEM BOROUGH COUNCIL MEETING

April 1, 2025 at 80 N. Water Street, York New Salem, PA

The New Salem Borough Council met in a regular session on Tuesday April 1, 2025. The meeting was opened at 7:00 PM by Pres. Martin followed by prayer and pledge to the flag.

COUNCIL MEMBERS PRESENT

Kim E. Martin, Pres.
William Baldauf, VP
Peter Partridge, Pres Pro-tem
Sue Becker
Harvey Thumma Jr.
Bryan Pugh

COUNCIL MEMBERS ABSENT

George Donavos – on deployment

BOROUGH OFFICIALS PRESENT

Edward Mundorf, Mayor
D. Michael Craley, Sol.
Judy Albright, Sec/Treas.
Samantha Craley, Asst. Sol.
Michael Hammers, BCO
David Lipinski, Eng

Note the following abbreviations

“Pres” = Council President “CM” = Council Member “ST” = Secretary Treasurer
“Eng” = Engineer “Sol” = Solicitor “BCO/ZO” = Building Code/Zoning Officer

1. Open Meeting – CP Martin provided a short overview of the Sunshine Act training she recently attended and identified parts to apply to the meetings to keep them directed on agency business.

2. Engineer’s Report –

- a. ADA Ramps – still no approval from PennDot
- b. 2025 Road work projects – Sol. Craley reviewed the grant award and informed Eng. Lipinski of several items in the grant that he will need to address prior, during and after construction. On a motion by CM Partridge, seconded by CM Pugh and unanimously carried, the grant is accepted and can be signed. On a motion by CM Partridge, seconded by CM Becker and unanimously carried, the engineer is to proceed with preparing the bid specs.
- c. Eng. checked Robin Hood Dr for reported water seepage and found nothing. He advised he will recheck the area. ST Albright also contacted York Water Co regarding issue. They checked 1/8/25 and found nothing but would check again.

3. Z&BCO’S Report –

51 N. Main St – reports of goats on the property and running loose throughout the Borough. This is a violation of borough ordinances. The property is bank owned now and waiting for eviction of tenants. There are timeframes on this and the bank must follow protocol but they are being very proactive. Upon their vacating, the bank is aware of items needing correction and will work with Z&BCO to bring the property into compliance.

63 N. Main permit issued for 6’ fence in rear and 4’ fence in front. Z&CEO looked at the progress and informed the occupant that only a 4’ fence is permitted in the front. He will continue to monitor.

49 N. Main Usman Bawja is the owner and is considering removing the old mobile and replacing with a duplex unit. He is concerned of the poor condition of the alley to the rear and is asking the Borough for repairs and upgrade. Sol Craley advised research is needed to find information on any adoption of the roadway. Our liquid fuels list may be of some help. Z&CEO will get a copy of a recent survey for assistance.

Z&CEO recently completed 15 hours of training and will apply for renewal of his license.

4. Public Comment— Jody Burns –97 N Main questioned the goats at 51 N. Main. Z&CEO Hammers noted again they are a violation of Borough Ordinance and upon the eviction of tenants the problem will be taken care of.

Ken Worley - 4070 Robin Hood Dr thought Council agreed to continue with PSP until West Manchester Twp was paid back for the fine overpayment. CP Martin indicated PSP was contacted for service for an undetermined time. Sol. Craley indicated the contract with NYCRPD could be terminated upon a new council being elected if they so desired prior to April, 2026.

Stephanie Mundorf – 4070 Sherwood Dr – read a prepared statement of her thoughts and displeasure of actions at the March meeting and asked council to reinstate Ed Mundorf on the call box form for York County Control.

Edward Mundorf – left his seat as Mayor and addressed Council from the audience. He read a letter of his support from a member of Special Olympics and his tenure there.

Dave Marconi – 107 N. Main St suggest Council consider changing the time and day of their meetings as it isn't convenient for everyone.

CP Martin thanked everyone for their comments.

5. Matters of the Borough

a. Fire – Michelle Brown Fire Co President indicated she has a video of Mayor Mundorf and his actions that resulted in their banning him from the fire hall and it is available for anyone to view.

CM Thumma read a prepared statement regarding his interactions with the fire company on March 29, 2025. He requested it be attached to the minutes. CP Martin asked CM Thumma what his reason was for going to the fire company. He indicated he gave them the minutes so they could see what the Borough Council was doing. Cpt. Clint Miller stated what took place and indicated that CM Thumma's whole message was that Kim Martin was not on their side. Lori Crone updated Council on the progress the fire company is accomplishing. Her report is filed. She also suggested that Council and the Fire Company officers sit down to work things out.

- b. Sewer – nothing
- c. Highway – nothing
- d. Building- nothing
- e. Police – Chief Lash presented the March report. There were 27 calls, 18 traffic stops and numerous other calls.
- f. Sidewalks – nothing
- g. Personnel - nothing

7. Approve March 18th Council Meeting Minutes –

a. Clarification to requirements of minutes – CP Martin after watching a Sunshine Act webinar advised meetings are to address “Agency Business” and does not include administrative. Contents must apply to current business only.

Item requirements for the minutes are:

- The time, date and place of the meeting
- The names of the members present
- The substance of all official action taken during the meetings
- A record of how each individual voted

- The minutes must also include the names of all citizens who appeared officially and the subject of their testimony.
- b. On a motion by CM Partridge, seconded by CM Becker and unanimously carried, the minutes were approved with a correction.

8. SOLICITOR'S Report – nothing

9. UNFINISHED BUSINESS

- a. Emergency Management Coordinator –still awaiting governor approval.
- b. AED purchase – machine has been delivered and CM Partridge and CM Pugh volunteered to install.

10. NEW BUSINESS

- a. Consideration of mediation – no one voiced any interest
- b. Orrstown Bank Account – On a motion by CM Partridge, seconded by CM Pugh and unanimously carried, ST Albright is authorized to open another checking account and move the debit card from the money market account to that account. Authorized signers will be Judith Albright and Kim Martin.
- c. Approval of community flyers on Savvy Citizen – On a motion by CM Thumma, seconded by CM Pugh and unanimously carried, the Lions Club and Fire Company upcoming events are authorized to be posted on Savvy Citizen.

On a motion by CM Partridge seconded by CM Baldauf and unanimously carried, ST Albright and CP Martin are authorized to post customary community events of a reoccurring nature on our Savvy Citizen page without council approval.

11. Treasurer's Report – On a motion by CM Partridge, seconded by CM Becker and unanimously carried, the report is approved as presented.

12. Secretary's Report – several emails were received from Special Olympic members in support of Mayor Mundorf. They will be on file. 49 N. Water St. has been sold and all liens have been paid. Recycle bins were distributed with help from CM Becker and CM Partridge. DCED Financial report and Recycling grant application were filed. Power washing at the square has been completed.

13. Mayor's Report - The Mayor reads parts of a seven-page letter detailing his defense of his interactions at the fire company. He asked that it become part of the minutes. No action taken.

14. Around the Table – CM Becker, CM Pugh, CM Partridge and CM Thumma had nothing else. CM Baldauf questioned the immigration status of the residents of 51 N. Main. Asst. Sol Craley advised if they were born in Puerto Rico they are US citizen.

ST Albright asked for clarification on what should be attached to the minutes. On a motion by CM Baldauf, seconded by CM Becker and unanimously carried the information read by CM Thumma and Mayor Mundorf should be attached to the minutes.

With no further business, the meeting was adjourned at 9:18 P.M. Respectfully submitted by Judy Albright, Secretary-Treasurer.