

MINUTES OF THE NEW SALEM BOROUGH COUNCIL MEETING

August 6, 2024 at 80 N. Water Street, York New Salem, PA

The New Salem Borough Council met in regular session on Tuesday, August 6, 2024. The meeting was called to order at 7:00 PM by President Martin who led those in attendance with an Invocation and the Pledge of Allegiance to the flag.

COUNCIL MEMBERS PRESENT

Kim Martin, Pres
William Baldauf, VP
Peter Partridge, Pres Pro-tem
Sue Becker
Harvey Thumma Jr.
George Donavos
Bryan Pugh

BOROUGH OFFICIALS PRESENT

Edward Mundorf, Mayor
Jeff Koons, Z&CEO
D. Michael Craley, Sol.
Samantha Craley, Asst. Sol.
David Lipinski, Eng.
Judy Albright, Sec/Treas

COUNCIL MEMBERS ABSENT

Michael Hammers, BCO

Note the following abbreviations

“CP” = Council President “CM” = Council Member “ST” = Secretary Treasurer
“Eng” = Engineer “Sol” = Solicitor “BCO” = Building Code Officer
“Z&CEO” = Zoning & Code Enforcement Officer

2. Engineer’s Report – a. ADA ramps. Still awaiting PennDOT approval of work. b. Status of Road and Storm Sewer Repair Project – The Water St. sewer project is complete and inspected by the Engineer. The invoice has been received from Kinsley Construction and the Engineer is recommending payment of the two invoices totaling \$76,352.00. This is \$3,000 less than the quote due to a lesser amount of blacktop needed. **On a motion by CM Partridge, seconded by CM Pugh and unanimously carried, the invoices were approved for payment.** An invoice from ECS for the inspection of the job was also presented in the amount of \$2515.00. On a motion by CM Partridge, seconded by CM Becker and unanimously carried, Invoice 1179748 is authorized for payment.

3. Z&CEO Report – a. 1 permit issued- Yeiser – 4057 Robin Hood Dr. concrete patio replacement.

b. Freyman – 105 W George St.- As of July 18, 2024, the Judge issued a disposition and ruled that the occupants must vacate and turn possession over to the mortgage company. A writ of possession will be filed which will permit the Sheriff to remove the occupants from the residence.

Lopez – 51 N Main St Much activity at the residence. A building permit has been requested from Oswaldo Lopez Altreaches for electrical work to be completed. BCO Hammers has submitted the application with MDIA but nothing received back. State Police carried out arrest warrants on residents of the home resulting in 2 individuals being arrested and placed in York County Prison. Updates will be made available as received.

Horton, 49 N Water St. –violation for high grass, Tyke has mowed the property and an invoice has been sent to the property owner for payment. Nothing received yet. CM Becker reported she observed the residents moving from the property on August 5th and it would appear the property is now vacant. Z&CEO Koons is to keep Tyke Shubert engaged to keep the property in compliance with grass and weeds.

Dollar General Store – contacted manager regarding overhanging branches onto the walk. She put in a work order but the company put it on hold

Bennett Williams contacted regarding ornamental grass and sidewalks at Sherwood plaza. They are to remedy the problem

85 W. George – Franklin on burning. Learned it was the son, Mathew doing the burning but he has since moved and the property is for sale. I also received an inquiry regarding the driveway and informed caller that it is not an approved driveway by PennDOT and cannot be used as such.

AED grant application forwarded to Secretary who in turn forwarded to CM Donavos for completion which was done and will be mailed.

301 N Main – Immaculate Grounds, new owners still moving in and they have intentions of stoning the back portion of the parking area. Everything in compliance.

3. BCO Report – Absent – no report

4. Committee Meeting Recommendations/Discussions

a. Fire Committee – Reports were received from New Salem Fire Company and will be reviewed. **On a motion by CM Partridge, seconded by CM Donavos and carried (CM Thumma voted no)** the committee members will be meeting with North Codorus Township officials to discuss what they would be expecting if a contract were prepared between the municipalities.

Mayor Mundorf met with Chad Hess, President of the North Codorus Township Fire Company regarding the equipment they have, their schedule of replacement of vehicles, the emergency equipment they presently have, and the number of volunteers. He felt the Fire Company is well organized and equipped. It was reported the Fire Company would be hosting an Open House on October 12, 2024.

b. Sewer Committee – Recommendation from committee to terminate any discussions with York Water Co regarding the sale of the sewer lines. **Motion by CM Partridge, seconded by CM Baldauf and unanimously carried, a letter will be sent to York Water Co thanking them for their time and effort and indicate the Borough is no longer interested in selling the system.**

c. Highway Committee – Borough resident, A.J. Grim who works for Hanover Borough Public Works has volunteered to assist in placing the diamond signs on speed limit signs and installing the solar radar speed signs. A price quote is being requested from Hanover Borough for their equipment and manpower. Upon receipt, this will be referred back to Highway Committee for review and recommendation.

There is foliage growing from a storm water drain on King Richard Ct. S and on a motion by CM Baldauf, seconded by CM Pugh, and unanimously carried, the secretary is authorized to have Spring Grove Public Works take care of the removal.

d. Building Committee – CM Thumma reported no evidence of leakage but will check again after the building is pressure washed. There is a gap between the building and the parking lot that will require patching. CM Pugh is to check prices at Home Depot for the patch and report back.

Building cameras are received and Mayor Mundorf is working on installation. Lions Club member Jan Noss indicated they would be willing to paint the interior of the municipal building if the Borough purchased all paint and equipment and gave a donation to the club of \$1000 for one coat of paint or \$1500 for 2 coats of paint. Sec. Albright indicated the quote from a professional painter was \$2000 for everything. Tabled and send back to committee meeting.

e. Police Committee – Recommendation to host an informational meeting on August 22, 2024. On a motion by CM Donavos, seconded by CM Partridge and unanimously carried, the meeting will be held at the York New Salem Elementary School beginning at 7:00 PM. CM Donavos will prepare a presentation on crime statistics in the borough upon receipt of the information from Asst. Sol. Craley. Notices will be placed on the Borough building, website, facebook and a flyer distributed to the residents. Sol. Craley recommended the Council recess their present meeting and reopen it at this meeting for informational purposes only.

f. Sidewalk Committee – CM Becker and CM Pugh researched the condition of sidewalks and curbs throughout the Borough. Per ordinance, sidewalk repairs are the home owners responsibility. A list of specifications should be prepared so all work is done in the same manner. Referred back to committee meeting and discussion with engineer for the spec list.

g. Personnel Committee – Recommendation from committee to change Sec/Treas position to a salary one. On a motion by CM Thumma, seconded by CM Pugh and unanimously carried this position is now a salary one and the monthly salary is placed at \$1600 for the remainder of the year which will utilize the funds budgeted for 2024. On a motion by CM Baldauf, seconded by CM Donavos and unanimously carried, the Secretary is authorized to purchase a cell phone for Borough use at an initial cost not to exceed \$250. This will replace the present system utilized by the Borough which is internet driven.

5. Public Comment – Jan Noss, Lions Club representative asked that a note be placed in the upcoming newsletter regarding their Chicken BBQ on October 19, 2024. They will also be doing trick or treat bags to hand out on the square. Mr. Noss also asked about the Lions Club placing a sign on the front table in the municipal meeting room stating their organization name. Pres. Martin reminded Mr. Noss this is the municipal building and they do have other information throughout the room indicating the Lion's Club name.

David Yohn with Yohn Properties questioned the upcoming auction at the Wright farm and the availability of EDU's. CM Partridge explained there are 40 remaining EDU's for that parcel per the preliminary subdivision plan. A fee has been paid to reserve these EDU's.

6. Approval of July 2, 2024 council minutes and July 23, 2024 committee meeting minutes. On a motion by CM Thumma, seconded by CM Partridge, and unanimously carried the minutes were approved.

7. Solicitor's Report – Asst. Sol. Craley gave the police crime report for the second quarter of 2024. There were 3 crashes, 2 Hit & Run, 2 non-reportable accidents, 4 citations issued, 1 warning and 3 arrests.

Mayor Mundorf questioned if we need something placed in an ordinance regarding Solar Farms. The solicitor felt it could be handled by only permitting them in a residential zone which would not require any additional ordinance or change.

Sol. Craley also reported a resident, Mrs. Hecker, was looking for a letter from the borough stating that someone gained unlawful entry into her home so she could file a report with her insurance company. He indicated this was something she should have reported through the police.

8. Unfinished Business

a. Recommendation from Planning Commission for allowance for second kitchen – this has been forwarded to York County Planning Commission but no decision has been received yet.

b. Resolution to participate in York County Historical Anniversary – On a motion by CM Thumma, seconded by CM Partridge, the Resolution will be signed indicating the Borough's participation in the County event.

c. Approve Hanover Borough erecting historical banners – The Borough has been provided 2 sets of banners by York County for the historical events in the next several years. There was discussion if we might want to purchase additional banners. On a motion by CM Baldauf, seconded by CM Partridge, 2 additional sets of banners will be purchased at a cost for purchase and installation not to exceed \$1000. Hanover Borough will assist in erecting the signs which will remain in place for 3 years.

9. New Business

a. Appoint Tobin O'Connor and Keith Martin to Zoning Hearing Board – On a motion by CM Thumma, seconded by CM Baldauf and carried (Martin abstained) both were appointed for another 3 year term.

b. Appoint Kim Martin to Planning Commission – on a motion by CM Donavos, seconded by CM Partridge and carried (Martin abstained) the appointment is for another 3 year term.

c. Springfield Twp request for Fire Police – On a motion by CM Partridge, seconded by CM Thumma and unanimously carried, a blanket approval for 2024 is made covering workers compensation for the New Salem Borough Fire Police at events they participate in.

10. Treasurer's Report – On a motion by CM Partridge, seconded by CM Becker and unanimously carried, the treasurer's report was approved.

11. Secretary's Report – A quote was received from RA Shine LLC for power washing of the Borough municipal building. On a motion by CM Partridge, seconded by CM Pugh and unanimously carried, the company is authorized to do the power washing at the quoted price of \$400.00.

Workers comp claims were filed during the month with SWIF as a result of the traffic accident involving New Salem Borough Fire Company which resulted in injuries to 5 fire fighters. An additional claim was filed due to a fall during an event at the Fire Company which required a hospital visit. All claims are continuing.

Spring Grove Borough Public Works fee schedule has been received and will be filed for future use.

The Secretary worked with the auditors and the 2023 financial audit is now complete. It was filed and accepted by DCEC. The invoice has not yet been received for the audit services from Kochenour, Earnest, Smyser & Burg.

12. Mayor's Report – he was able to complete the addition of a hose bib inside the ladies restroom. He presented a bill for \$51.63 for supplies. **On a motion by CM Baldauf, seconded by CM Partridge and unanimously carried, the Secretary is authorized to reimburse him.**

19. Around the table – Nothing to report from any council member. Asst. Sol. Craley reported that mail is being stolen from US Postal boxes and if you mail anything from these boxes that you begin taking the mail inside the building for security.

With no further business, the meeting was recessed at 9:15 PM to be reopened on August 22, 2024 at 7:00 PM at New Salem Elementary School.

Respectfully submitted by Judy Albright, Secretary-Treasurer