

MINUTES OF THE NEW SALEM BOROUGH COUNCIL MEETING

July 2, 2024 at 80 N. Water Street, York New Salem, PA

The New Salem Borough Council met in regular session on Tuesday, July 2, 2024. The meeting was called to order at 7:00 PM by President Martin who led those in attendance with and Invocation and the Pledge of Allegiance to the flag.

COUNCIL MEMBERS PRESENT

Kim Martin, Pres
William Baldauf, VP
Peter Partridge, Pres Pro-tem
Sue Becker
Harvey Thumma Jr.
George Donavos

BOROUGH OFFICIALS PRESENT

Edward Mundorf, Mayor
Jeff Koons, Z&CEO
D. Michael Craley, Sol.
Samantha Craley, Asst. Sol.
David Lipinski, Eng.
Judy Albright, Sec/Treas
Michael Hammers, BCO

COUNCIL MEMBERS ABSENT

Bryan Pugh

Note the following abbreviations

“CP” = Council President “CM” = Council Member “ST” = Secretary Treasurer
“Eng”= Engineer “Sol” = Solicitor “BCO” = Building Code Officer
“Z&CEO” = Zoning & Code Enforcement Officer

2. Engineer’s Report – a. His report included the following information. ADA ramps are concreted. He is unsure if PennDOT approved the ramps before pouring the concrete. He will continue to check with PennDOT.

b. Discussions with the contractor for the Robin Hood Dr. storm sewer repair regarding the approval for the street work and shop drawings. Shop drawings are approved except for the construction of the shallowest inlet. He continues to work with the contractor.

c. The work is complete on the Water St sewer and base drain. He has not yet inspected the work but will do in the very near future. Contractor to supply the materials list and warranties for verification to issue a recommendation of payment sometime after the July 4th holiday. Upon review of the information and verification, he will make a recommendation for payment at the August Council meeting.

3. Z&CEO Report – a. 2 permits issued

b. Freyman – 105 W George St.- as of June 10th, a summary judgment was offered. This will take some time.

Lopez – 51 N Main St There is a new resident living in the home. Junk still comes and goes. Z&CEO is unsure of how to proceed as safety is a concern for entering onto the property.

Soto, 249 N. Main St., violation regarding poultry, problem corrected.

Horton, 49 N Water St. –violation for high grass, Tyke has been notified to mow however, this is now put on hold due to the resident may not have received the notice due to having a post office mailbox.

Zink – 4042 Robin Hood Dr. for auto without inspection. Will be taken care of by mid July.

Clever – 43 S. Main – storage of items on porch, he was asked to store them elsewhere.

Nguyen – 40 S. Main St – high grass – property now in compliance.

Beckman – 386 N. Main – concept plan for four lot subdivision – after the Planning Commission meeting, Mr. Beckman will need approval of PennDOT for widening of the present driveway that enters onto a PennDOT roadway and will also need to find a way to widen the width of the Right of Way into the property. Much work needs to be done prior to a plan being submitted to Planning Commission.

4. BCO Report – Slow month, he has sent a plan to MDIA for replacement of a concrete patio. May have more next month.

5. Approval of June 4th council minutes and June 25th committee meeting minutes. On a motion by CM Donavos, seconded by CM Partridge, and unanimously carried the minutes were approved.

6. Public Comment – Resident Jan Noss reported on the Lions Club activity. They will be parking cars for the York Fair at Gate 6.

Kae Anderson from St Jacob’s church attended the council meeting to let everyone know the churches in the borough will work with Council on anything the Borough may need help with.

Mike Messinger, from North Codorus Fire Company asked the address of the property on north Main that continues to have issues. He is concerned for any fire member that may be called to the property.

7 Fire Company Committee Meeting Recommendations/Discussions

Committee completed a draft contract with Seven Valleys Fire Company and recommended the contract be corrected and sent to Seven Valleys Fire Company for review and signature. It was noted that a letter was received from the New Salem Fire Company indicating they are working on obtaining new members and have filled several positions. With the recommendations from the committee, Pres. Martin asked Council for their approval of the contract with corrections. On a motion by CM Donavos, seconded by CM Becker and carried, the contract will be corrected and sent to Seven Valleys Fire Co for signature. NOTE: CM Thumma voted no.

CM Thumma made a motion that Council give a \$500 donation to Seven Valleys Fire Company for their service to the Borough for the past several months. There was no second and CM Thumma withdraw his motion.

8. Highway Committee –

a & b – update on electronic speed signs and diamond speed warning signs. CM Partridge has heard nothing from the gentlemen who was going to assist council members in the installation. This has been ongoing for several months and Pres. Martin will check with the individual on his time frame and Mayor

Mundorf thinks council members might be able to do the installation themselves. CM Partridge is to check if the “break aways” need to be concreted into the ground and report back.

c. YDR article on PennDot’s recommendations for the square – During the month the YDR facebook page had responses about what decisions have been made with the revisions to the square in the borough. Pres. Martin contacted the originator of the post and informed them that PennDOT has ruled out the round-a-bout as the least effective way to correct the problem. Pres. Martin will forward the email conversation to all council members.

Mayor Mundorf updated council on the finial for the borough sign that was recently renovated on W. George St. He has been in contact with the repair company and they provided him with another finial to finish the project installation.

9. Sewer Committee

a. Status of Bid Package - The committee has not been able to prepare a bid package and is looking to the Solicitor for help. Sol. Craley indicated he has researched several municipalities who recently sold their sewer systems but none had the bid package on line. He will continue researching

b. Sewer Arrearages – ST Albright reported that she has heard from 4 residents regarding the water shutoff for nonpayment of their sewer bills. One has since paid in full and the others have made payment arrangements. Going forward any calls for payment arrangements will not be handled by the Borough. They must deal with York Water Co to get their bill current. ST Albright is to contact York Water Co and have them send a reminder letter when a residence is 2 quarters delinquent indicating that when they reach 3 quarters delinquent, they face water shutoff.

CM Partridge reported a request was received regarding additional EDU’s available for the Wright property that is scheduled for auction in August. In researching he learned there were originally 430 EDU’s allotted to the borough from North Codorus Township. There were 99 to the Wright property and 59 have been used. Therefore there would still be 40 EDU’s available. There was also a question about payment to reserve an EDU for a lot. He found that the reserve payment would be applied to the \$2000 tapping fee.

10. Building Committee

a. Update on roof repairs – CM Thumma indicated there was no leak after the most heavy rains. He will continue to research.

b. Safety cameras – Mayor Mundorf reported he has ordered 4 cameras. Due to the placement of one of the cameras, additional network line may be required.

c. Painting of meeting room – Jan Noss, Lions Club member reported he discussed a proposal to the Club regarding painting of the meeting room of the Borough building. Even though their average age is older, they have offered to do the painting if the Borough provides the paint and other materials.. Estimates were gotten for professional painting at \$2,000 and \$2,200. The Club will be meeting next week and he will bring the information before the entire membership and report back to Council.

11. Police Committee

a. Police Activity Report – Asst. Solicitor Craley indicated there is none at this time. The location of the information on the internet has been changed and she continues to research.

b. Steps to understanding value of local police force – The committee is still researching and will meet and discuss at next months Committee Meeting. The invitation to do a ride along with Northern York County Regional Police still stands for any council member.

12. Sidewalks

a. Update – They continue to work on this. Sol. Craley reminded the members that if they just take photos and make notes the committee would not need to advertise their study.

13. Unfinished Business

a. Recommendation from Planning Commission for allowance for second kitchen – they did authorize the Ordinance to be sent to York County Planning for comments. **On a motion by CM Partridge, seconded by CM Donavos and unanimously carried,** the Solicitor will send the plan for comments and then present back to Council.

b. C.M.High traffic signal agreement – ST Albright spoke with Jennifer Gunnet, Manager of Windsor Township, who has been working with C.M. High on this contract and she advised she knows of no municipality that has signed the new agreement. The original agreement signed provides for C.M. High to pay for any damages caused by their equipment and the amendment puts that cost back on the municipality. All municipalities are awaiting a response back from C.M. High.

c. Animal control service agreement – ST Albright researched and received two possible contracts for service. After reviewing both, **on a motion by CM Baldauf, seconded by CM Donavos and unanimously carried,** the secretary is authorized to sign the contract with BARK (BoroughAnimal Response Krew).

14. New Business

a. Formation of a Personnel Committee – Pres. Martin would like to form this additional committee and also change the council members participating on the committees. The new committees are as follows:

SIDEWALKS – Pugh, Chairman, Becker member

ROADS/HIGHWAYS/TRAFFIC CALMING – Thumma Chair, Partridge & Pugh members

SEWER – Partridge Chair, Mundorf member

BUILDING – Becker, Chair, Thumma member

FIRE ACCOUNTIBILITY – Mundorf Chair , Donavos member

POLICE - Donavos, Chair, Baldauf member

ADMINISTRATIVE/PERSONNEL – Baldauf Chair, Partridge member

Any committee wishing to meet for deliberations on July 23, 2024, regular committee meeting night, must advise the Secretary in advance.

15. Solicitor Report – Sol. Craley reminded everyone that with the upcoming July 4th holiday, the fireworks laws changed several years ago. The only response PSP will do is if there is injury or a fire. Pres. Martin indicated she has placed a notice on the borough website regarding this issue.

Sol. Craley indicated he recently had a court case regarding warehousing and storage units. All council members indicated there were no such buildings in the borough.

Sol. Craley reported that a municipality had a recent incident regarding paying by ACH that resulted in the Borough losing a lot of money. ST Albright is instructed to be cautious when paying on line using ACH. She is also instructed to check the borough liability insurance regarding cyber security limits.

16.. Treasurer’s Report on a motion by CM Partridge, seconded by CM Baldauf and unanimously carried the treasurer is authorized to move \$150,000 from the Peoples Fund to PLGIT Prime for a better interest rate.

a. On a motion by CM Thumma, seconded by CM Partridge and unanimously carried, the June financial reports were approved.

b. Year to Date Budget vs Actual was presented. CM Partridge felt this report showed us to be roughly 50% through accounts as it should be. There were a few that were over but it resulted in purchase items that were not budgeted.

17. Secretary Report – Audit should be completed by month’s end. Letter received from Springfield Township requesting New Salem Fire Police be approved to participate in the July 4th Jacobus BLAST. On a motion by CM Partridge, seconded by CM Thumma, and unanimously carried, a letter will be sent to the Township indicating the Borough Council’s approval for fire police participation. ST Albright reported setting up York Water Co sewer delinquencies with 4 residences. One has paid in full and the others are making payments.

ST Albright and Pres. Martin will begin working in the storage shed on clean up. Pres. Martin suggested bringing the fire proof cabinet into the office, however, CM Partridge and Mayor Mundorf felt this was not necessary May be revisited later after cleanup has begun.

A letter was received from York Water Co regarding service lines in the borough. The letter is being sent to all residents.

18. Mayor’s Report – nothing to report

19. Around the table – CM Donavos indicated he will be doing a ride along with Northern York County Regional Police on July 23rd. Mayor Mundorf spoke on service as a coach for the Special Olympics swim competition where the local group received 6 gold, 2 silver and 2 bronze medals. Pres. Martin read a letter from the York County committee preparing for the 275th birthday celebration for the county along with the 250th USA celebration in 2026 and the Articles of Confederation celebration in 2027. The Borough will also be celebrating our 150th in 2026.

Pres. Martin is working on a revised website through WIX which will be a cleaner version and also cost less than the current site.

Previously a verbal quote of over \$1,000,000 was received to repair the curbs within the borough. She was provided the name of Restuccia Contractors to be contacted for a current price. She is meeting with their representative later this month.

CM Partridge, CM Becker and CM Thumma had nothing to report.

With no further business, the meeting was adjourned at 8:55 PM

Respectfully submitted by Judy Albright, Secretary-Treasurer