

APPROVED
MINUTES OF THE NEW SALEM BOROUGH COUNCIL MEETING
September 6, 2022, at 7:00 pm in the Borough Municipal Building
80 North Water Street, York New Salem PA 17371

The New Salem Borough Council met in regular session on Tuesday, September 6, 2022. The meeting was called to order at 7:00 pm by President Mundorf who led those in attendance with the Pledge of Allegiance to the Flag.

BOROUGH COUNCIL PRESENT:

Edward R. Mundorf, President
Kim E. Martin, President pro tem
Harvey E. Thumma Jr. (9:24PM departure)
Susan P. Barley
Cecelia Harvey
Sue Ann Becker
William F. Baldauf, Vice President (8PM departure)

BOROUGH OFFICIALS PRESENT:

Ronald M. Franklin, Mayor
D. Michael Craley, Solicitor
Peter E. Partridge, Secretary/Treasurer
Erica Delp, Administrative Assistant
Jeff Koons, Zoning & Code Enforcement Officer
David Lipinski, Borough Engineer

OTHERS PRESENT:

Fire Chief James Pierce and Assistant
Tobin O'Connor (122 South Main)
Bernice Wisensal (52 Water St.)

BOROUGH COUNCIL ABSENT:

None

BOROUGH OFFICIALS ABSENT:

Samantha Craley, Assistant Solicitor
Mike Hammers, Building Codes Officer

Note the following Abbreviations:

"CM" = "Councilmember"

"Pres." = "President"

"S/T" = "Secretary/Treasurer"

"Engr." = "Engineer"

"AA" = "Administrative Assistant"

"Sol." = "Solicitor"

"Z&CEO" = "Zoning and Code Enforcement Officer"

1. Public Comment:

A. Tobin O'Connor (122 South Main St.): Resident Tobin O'Connor at 122 South Main continues to have issues with his driveway due to sinking ground. He inquired what actions were being taken to determine the causality of the problem because repairs cannot be undertaken currently while that information is lacking. Engineer Lipinski responded that he did review the available Mr. Rehab footage, however, the borough currently only possesses video footage for 8.6 percent of the total sewer system. This footage was acquired from Spring Grove Borough, and they had indicated that it was the entirety of what was received from Mr. Rehab. Secretary Partridge agreed to review the contract held with Mr. Rehab to determine what percentage of video footage should have been provided. Also, because of conflicts with the manhole number map, Engr. Lipinski can't confirm if the footage was of the ground surrounding 122 South Main. Resident O'Connor indicated that the depth of the sunken ground has caused continued hardship on vehicles entering and exiting the driveway and continued safety issues that may worsen in the winter months. He also indicated that he had sought to make repairs with contractors, however all the contractors who have reviewed the project will not undertake the work due to concerns about potential sewer problems. Contractors have asked the resident to approach borough about a release of liability prior to doing work to undertake the repair project. Currently, a potential servicer has been selected. Solicitor Craley advised resident to get detailed proposal from a contractor with a price to be turned into borough secretary and provided to Engineer Lipinski for review. If the proposal is satisfactory, it will be presented to council for approval in October council meeting. The borough also needs to obtain the footage from Mr. Rehab specifically of that residential area. If Mr. Rehab footage reveals a damaged sewer, solutions for correcting the damage will need to be reevaluated. It was suggested that a temporary solution of an anchored steel plate across the sunken ground could alleviate safety concerns until the full scope of damage can be assessed. Resident O'Connor agreed to get an estimate and proposal from a contractor, including estimate for a steel plate. **Motion by CM Barley/CM Thumma to allow resident Tobin O'Connor to get an estimate for repairs to be given to the borough Secretary. This estimate will be provided to Engineer Lipinski, then Engineer**

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Lipinski will be responsible to contact Mr. Rehab to obtain video footage of the residential area affected by the sinking ground. Motion carried unanimously.

B. Resident Bernice Wisensal (52 N. Water Street) Resident Wisensal brought a concern over her neighbor moving the boundary line between their properties. The neighbor in questions was identified as Mayor Ron Franklin occupying the adjacent property. Mayor Franklin explained that the property has been surveyed in 1996 prior to purchase. Mayor Franklin recently brought the same surveyor back to do a survey, establish the property line and identify boundaries once again. Mayor Franklin had moved the boundary line based on the results of that survey. Sol. Craley indicated that it is not uncommon for deed lines or survey results to conflict. A real estate attorney can be sought to explain nuances of property law, however it is usually costly and time consuming. Pres. Mundorf, indicated that the discussion should be tabled because it was a conflict between neighbors, rather than a borough matter.

C. Fire Chief Pierce and Fire Chief Hope:

1. Fire Chief Pierce came to inform the borough about the Act 91, tax credit incentive for volunteer firefighters. This incentive allows participating municipalities to offer a tax credit to volunteer firefighter residing in their municipality. A copy of the explanation of the credit will be provided by Fire Chief Pierce in the near future because the county commissioner will likely provide further detail soon. The program exists to increase volunteer firefighter retention. Fire Chief Pierce indicated that in York County, problems were encountered when five volunteer fire departments switched to a paid staff model. It was found that there was a decrease in volunteer participation due to fewer hours volunteers are available to serve and strict training and fitness standards for firefighters that are more easily achieved by paid staff due to greater time availability. Fire Chief Pierce indicated that an average call response is about two paid staff per call and 0 volunteers. A tax incentive could increase volunteerism. This tax incentive can be offered by local, county, and school district. If it becomes commonplace for municipalities to offer this incentive, it could boost volunteer firefighter participation on a county and state level. Volunteers receiving the tax credit must meet criteria such as a responding to a required amount of calls in order to qualify for it. It is a three-tier system that moves from the local level to the county level, to the school district level. Chief Pierce and Chief Hope indicated that the presence of volunteer fire companies is positive for a community because it results in faster response times and less tax cost for a municipality. Historically, Pennsylvania has run on the volunteer company model. CM Barley indicated that a similar program had been reviewed by the borough council in the past, however it was not adopted due to lack of volunteers residing in the borough. Chief Pierce estimated that currently seven volunteer firefighters meet the required criteria to qualify for the tax credit. 13 volunteer firefighters that serve the New Salem municipality, live outside the borough. Also, there are some career firefighters serving in other Pennsylvania municipalities that currently reside in York New Salem. Sol. Craley indicated that more information would need to be gathered to determine if this program would benefit the borough. Adopting this program would require the same process as passing an ordinance. Ultimately the council would need to review all the information and make the decision most beneficial to borough residents. It was discussed that Pennsylvania may offer some cost offsets potentially for communities that participate in this program through grants. Chief Pierce suggested reviewing how this program was adopted in Lower Merion to ascertain if it could benefit York New Salem.

2. According to Chief Pierce, Seven Valleys EMS is on state probation because of repeated instances of being unable to offer service. When ambulance companies merge and cut their staffing, lack of staffing has lead to an increase of response times typically between 18-28 minutes to arrive at a call in recent months. Lengthy response times impacts the safety of residents. Fire Fighters are often called in to serve the call while waiting for an ambulance, but there are limited medical emergencies firefighters can address. When ambulance companies don't respond to calls, residents also are not receiving service they are paying for. CM Barley contacted Spring Grove and West York Ambulance services and they indicated they will honor the agreements of Tri-County ambulance service recipients. Fire Chief Pierce indicated that distances and lack of coverage can still result in significant delays in receiving service. Pres. Mundorf asked for clarity on what action the Fire Company is seeking from the borough? Chief Pierce indicated he wanted guidance from the borough council regarding expanding the operations of the firehouse to include housing an ambulance service in the fire company. This has been proposed as a potential solution to provide coverage within the EMS community due to the central location of the fire company. Sol. Craley indicated that the location of calls need to be considered as most of calls are not in York New Salem. If Tri County Ambulance closes, the borough will

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review the available options and choose that which is most beneficial to the citizens. There was a request to keep the borough informed of any relevant discussions regarding ambulance service to borough residents.

3. Upcoming events: Dec. 10th at 4pm, Christmas Santa driving through the neighborhoods on the fire truck event.

4. Purchase of Signs: Available signage was located at West York that can be used when they are needed because there is an abundance of signs there. They will be housed approximately 3 minutes away in West York.

2. Z&CEO's Report: Jeff Koons

A) Permits: Permits issued in August

ZP issued to Judith Vazquez 1113 Scarlet Dr, for Gazebo

ZP issued to Hanna Evans 74 W. George St. for fence

ZP issued to Cecilia Harvey 63 W. George St. for fence

ZP/BP issued to Jeremy Pritchett 2005 Marion Way for inground pool

B) Enforcement Actions Taken:

1. Freyman 105 W. George St. on junk, DJ hearing was scheduled for 3/3/22. Hearing has been delayed, paperwork was never served, Zoning and Code Enforcement Officer Koons gave the street address to DJ office and paid fee for constable delivery on 3/3/22. Case had been dismissed 3/24/22, Refiled 5/27/22 and has been served. CV-000014-2022, Judgement has been awarded. Discussion arose regarding weeds growing out of the storm drain and who was responsible to maintain them. It was suggested that the borough is responsible to maintain storm drains. Tyke Shubert was identified as a person who may be able to provide this service. CM Thumma would be willing to look at the locations in need of maintenance with him and discuss the scope of the project. Additional drain locations in the front of Zaza's, 65, 85 and 105 West George Street were all identified as storm drain sites in need of maintenance pertaining to growth of vegetative matter. Administrative Assistant Delp was asked to assist in providing contact information of CM Thumma to Tyke Shubert.

2. NOV sent to 105 W. George St. (Freyman) regarding Chapter 55, poultry, rooster/Filed complaint with DJ 6/21/22 and was served, tentative hearing scheduled 8/4/22. CV-0000101-2022, Judgement has been awarded.

3. NOV mailed, 51 N Main St. 2 goats, made 4 attempts to discuss with them, they were reported to AEO, a complaint was filed with DJ 6/9/22. Lopez entered defense. CV-0000098-2022. A hearing took place, and the borough was not notified. Sol. Craley was also not notified. It was discussed that the magistrate's office should be contacted to determine if there is an issue with the mailing address on file so that we can resolve the lack of notification issue. It was discussed that a new NOV could be issued if the animals are still on the property, giving an additional 30 days for the borough to complete the legal processes.

4. 301 N Main St, (Diaz)complaint filed, Diaz entered defense and his attorney Mr. Herrold called to resolve and eliminate the fines. Sol. Craley, stated that it was possible to hold a meeting to review what the uses of the property are and what the resident can do within the registered uses. If everything in compliance, the borough can review the fines, but it will be the decision of the council if they should be eliminated.

5. NOV to 12-14(Zaza's) for junk and storage of building supplies. The owner has made progress, but he has more to do. The building supplies are up for sale. The Department of Agriculture has been contacted and will be visiting regarding ice cream and coffee sales.

6. NOV sent to Sherwood Plaza for sight distance issue at intersection. They have brought the matter into compliance.

7. NOV sent to S. King Richards Ct addresses 3120, 3043, 3037, 3133, 16 N. Main and 30 S. Main, 63 N. Main for foliage over, sidewalks, Robin Hood Drive address 4155, 4130, 4105, for foliage over sidewalks, 51 N. Main St. for sidewalk obstructions(stones). 30 South Main is no longer making attempts to maintain grass and poison ivy. 51 North Main Street has also discontinued attempts to clean up stones washed out from the driveway on the property.

8. NOV sent to 4020 Sherwood Dr, cars parked in grass, he will be enlarging the driveway but hasn't done so yet.

9. NOV sent to Sherwood Plaza and Bhamidi Holdings for trees and bushes overhanging streets, Sherwood Plaza is now compliant. However, there have been no contacts from Bhamidi Holdings on Dollar General property, and it is still out of compliance.

10. NOV sent to Harry G. Wright on Robin Hood Dr. (lot for sale) for foliage over sidewalk. It was noted that it is the Harry Wright trust since Harry Wright is deceased.

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11. Sidewalk repairs: CM Martin's list of sidewalks in need of repair is significant. In years past, when the borough examined sidewalks, it was standard for cracks 2 inches and above to be issued an NOV. Canaan Outdoor from Waynesboro, a sidewalk repair company will walk with CM Martin next week to see sidewalks and curbs and evaluate repair and replacement needs. It was discussed if providing residents with a courtesy letter to advise them that their sidewalk may receive an NOV at a future date would be beneficial. The letter would notify the resident that soon action will need to be taken to correct the sidewalk issues and it would also reference the ordinance it pertained to. It was also discussed if it would be beneficial to include a list of a few providers for repair solutions. Sol. Craley advised that such a list would need to be a sizable list to avoid appearances of favoritism. Though it isn't illegal to give recommendations, it can be problematic on several levels. Z&CEO Koons will generate a courtesy letter. Official NOV letters will come in March after winter weathering is evaluated. It was discussed whether the sidewalk committee should fall under the highway committee as a subcommittee. It was decided that this was a good practice because this would not require any changes in ordinance.

12. It was brought up that comments made by an unknown attendant of the borough meeting to an individual resident regarding existing NOVs at 105 West George Street had the effect of causing the resident to be unwilling to communicate with Z&CEO Koons about continuing issues in this specific case. Sol. Craley indicated that, although information discussed in council meetings is public knowledge pursuant to the "sunshine" law, council members and officials are still accountable not to take any action that would allow a resident in violation of the law or existing ordinances to circumvent due legal process. It was agreed by all that communication outside of the public meeting should always be done with the intention of serving the needs and interests of the borough York New Salem.

3. BCO's Report: No Report Given

4. Engineer's Report: David Lipinski

A) Sunoco Station ADA Ramps: The compliance officer has contacted and indicated that he can correct the problems, but he will need to frame pins in and cut paving. Penn Dot has already corrected 2 non-compliant areas. A cut and patch for additional non-compliant areas may be needed.

B) Fire Company Signal: Engineer Lipinski met with the Fire Chief and gave him information about deed and parcel discrepancies that have been encountered. He will need time to review the information further to gain a better understanding.

C) Scarlet Drive Inspection: The developer was met onsite to review the work that needed to be completed. The work was acceptable, and the bond can be released, however, Engr. Lipinski hasn't issued a letter to the borough yet because clarity is still needed if a maintenance bond is required. Sol. Craley indicated that it was unlikely that an ordinance exists that requires a maintenance bond. All agreed that if a performance bond is done and inspection done, then the process is complete. There is also a process of approving a street as a borough road that needs to be undertaken through the legal steps outlined in the borough ordinances and through the clerk of courts office. A question about winter maintenance arose because the time to adopt the street has passed because Sept 15th is the deadline to place a road on the liquid fuels list. It was determined that for this winter, it would be included in the contract for the borough's plowing provider since the section of road contains a small amount of homes and distance, and therefore would be a minimal cost. It will be added to the plow lists for bid. Engineer Lipinski will send the letter to the borough that requirements are satisfied, and S/T Partridge will notify the bank when the letter is received that the bond may be released.

D) Sanitary & Storm Sewer Inspections: Colin Fox Sewer mapping official, will meet with Scott Ziegler, the sanitary sewer official in Spring Grove, to clarify the mismatched manholes. The borough secretary will obtain the contract from Mr. Rehab to verify what services were contracted and ask why only 8.6 percent of the footage has been made available for the borough to view.

E) Drainage Ditch on W. George Street: Recommendation for Repairs and Cost Estimate, met with CM Thumma and saw concerns, Borough usually responsible for everything below grade, sometimes PennDOT will take care of it, but we may have to hire someone to do it.

F) Depression in Roadway by 122 S. Main Street: Continued conversation regarding the state of the road occurred in which concern was expressed that insufficient repairs conducted will eventually fail to be durable in the long term. The question arose that when the sewer system was designed and inspected, was it possible that work was not done correctly and was finished before supervisors could see it? A question also arose as to whether similar damage had

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been found elsewhere. It was indicated that there hasn't been any evidence of similar kinds of damage. Engineer Lipinski indicated that using structural foam for the repair may be a good option because it is only affected by acetone and UV light. Sol. Craley asked Engineer Lipinski if it was his opinion that the damage is due to the sewer? The Engineer commented that the damage is in line with the manholes, however, it is not certain if the sewer is the cause or if an additional complication such as an underground spring could be at fault. Solutions were discussed and it was speculated that an anchored metal plate put over the depression as a temporary fix is a sufficient and cost-effective choice until the cause of the damage is ascertained.

G) MS4 permit: The MS4 permit has been filed and a transmittal letter stamped and received and is in Engineer Lipinski's possession. The borough will probably receive results in a few months. The \$500 filing fee will be seen on the invoice from J.R. Holley.

H) Robin Hood Drive Road Deterioration: Engineer Lipinski advises to go through the winter and see how conditions may change as they are impacted by ice and snow. The borough should plan to take some photographs before and after the winter season to document deterioration. CM Thumma has some pictures that can be provided to Engineer Lipinski.

I) Depression in Front of Borough Building, 80 North Water St. – The depression is near the manhole, possibly because of washout running under the drainage system. Injectable foam may be a good solution, although bringing out the equipment is costly, 12,000.00 is a potential example of the cost, but cost of foam per pound is inexpensive and may be more cost effective than the digging and repairing required using a different method. The material is 2 percent permeable, but it is not water soluble. The depression and sinkage issues have been ongoing problems and patches have only lasted a few years before needing to be replaced. The question of how patches were done before arose. No one knows the nature of the work done before. The last time it was done was prior to 2016. Bids for such projects can vary greatly.

J) Palmer Avenue Adoption: Engineer Lipinski will need to survey Palmer Avenue prior to its adoption.

5. Approval of August 2nd Council Meeting Minutes

Secretary Partridge indicated that he had made the requested corrections. **Motion by CM Barley/CM Becker to approve the August 2nd council meeting minutes. Motion carried unanimously.**

7. Solicitor's Report

A) Status of Sewer Arrearages: Resident Myers case is in civil action. The Berrans were served with notice of delinquency. Out of the other residents in arrearage, some made payments, and some didn't. Resident Gurfolino made arrangements to pay. Residents Freyman, Black and Diaz are in danger of shut off. Although the reasons for nonpayment are unclear, it was agreed that as long as a resident can make an effort to pay, the borough will work with residents on getting their account out of delinquency. The borough is responsible for preshutoff notices. Progress was made on the list of households in arrearage; however, the constable may be needed to deliver notices.

b. Adoption of Palmer Avenue: The borough must follow the process of adopting the street according to an ordinance. A majority of owners appearing on deeds of the 5 properties need to request adoption. A request form can be created to ascertain the view of the residents. A hearing, an advertisement, and preparing an ordinance must be done. An ordinance procedure, likely cost of \$1,000 from start to finish. A motion not needed until residents request it. **Motion by CM Thumma/CM Barley to contact property owners about potential adoption options with a deadline of response by Nov. 1st. Motion carried unanimously.** The residents and owners may attend the October Council meeting for more information.

8. Unfinished Business

A) Purchase of Two Portable Stop Signs by Fire Company- It was discussed that it would still benefit the Borough to own signs regardless of accessibility to borrowed signs. Mayor Franklin will investigate sign costs and make purchase recommendations at the next council meeting.

B) Update on Drainage Culvert on W. George Street: CM Thumma investigated issue with Engr. Lipinski. It was agreed that Penn Dot should be contacted about who needs to repair the swells.

C) Update on Moving Voting Polls to Borough Building: no action taken yet

D) Borough Building Emergency Lighting System: A potential provider that was identified is no longer an option. Hagan electric in Dover will be contacted for an estimate of the cost for taking out the current lighting and installing a battery

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backup system. S/T Partridge also recommended an electrician by the name of Gladfelter as an option as well. An electrician will be sought.

9. New Business

- A) Quick Books Training: Secretary Partridge suggests that the borough consider paying for In-person QuickBooks training offered by Spring Grove Borough. Becky Magnani, their assistant, offered training for \$35 an hour if it is conducted at Spring Grove. This may also help to clear up the licensing entity issue. Quick books could also be contacted to learn how to divorce the systems. **CM Barley/CM Thumma motion to approve QuickBooks training for AA Delp. Motion carried unanimously.**
- B) Bonding the Administrative Assistant: Secretary Partridge asks that the borough consider approving bonding of Administrative Assistant Delp and removing Assistant Treasurer Schaffer so that there will be no additional costs incurred **CM Thumma/CM Barley motion to approve bonding AA Delp and removal of Andrew Schaffer's bond. Motion carried unanimously.**
- C) Banking Authorizations: Secretary Partridge asked that the borough consider approving banking authorizations for Administrative Assistant Delp. **CM Thumma/CM Barley motion to approve authorization of AA Delp Motion carried unanimously.** Exact wording needs to be approved according to the document provided by People's Bank. The following exact text of the motion is pre-approved for inclusion in the minutes:

Description of Action Taken that is Preapproved by Council for Inclusion in the Meeting Minutes:

The following motion was made by councilmember Thumma, seconded by councilmember Barley, and passed by majority vote of the members present:

- 1. To add Erica E. Delp, the Borough's Administrative Assistant and Secretary/Treasurer in Training, as an additional person authorized to sign checks on all New Salem Borough accounts at Peoples Bank and PLIGIT.*
- 2. To add Erica E. Delp as an additional person authorized to have full-service access to Peoples Bank and PLIGIT on-line banking services for all New Salem Borough accounts at Peoples Bank and PLIGIT including the authority to read and download monthly account statements and other account data, and to transfer funds between New Salem Borough accounts or to and from external accounts belonging to New Salem Borough.*
- 3. To issue a second Peoples Bank debit card linked to New Salem Borough general fund account ending in 3116 to Erica E. Delp with a credit limit of \$1,000 per transaction.*
- 4. To remove Andrew N. Shaffer from having any authority to conduct any activity regarding New Salem Borough accounts at Peoples Bank and PLGIT to include signing checks and accessing account information via on-line banking.*
- 5. To remove Andrew N. Shaffer as the Administrator for Peoples Bank Cash Management services and to appoint Edward R. Mundorf, the current Assistant Administrator, as the new Administrator in his place.*

D) Newsletter: President Mundorf will give the prior newsletter and mailing addresses for past years to Administrative Assistant Delp. Potential news items include: dumping paint and concrete down the storm drains, animal ordinances regarding chickens, office hours, emergency notifications, Santa visit on December 10th and leaf collection. If it is needed the mailing preparation tasks can be shared by the administrative assistant and available council members. Electronic Label list for Avery labels will be provided. Work must still be done to set up a portion of the website to enable it to give emergency notifications.

E) Paint the Curbs in the Square: Yellow paint at the 4 corners and cross walks are a positive improvement for foot traffic but not a requirement. The question of a permit requirement for painting arose. It is uncertain if this requires a

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permit. It was suggested that reflective stop lines could also be painted. This is also a positive improvement, but not a requirement. It was suggested that the borough could reach out to Spring Grove borough to find out who does their painting and get a quote. It was also discussed that the sidewalk committee is most appropriate as a subdivision of highways committee.

F) Secretary/Treasurer Appointment: S/T Partridge recommended that AA Delp be appointed to the Secretary/Treasurer position during the October council meeting and that he would become the Assistant Secretary. This requires a resolution. CM Barley may also resign as council member and S/T Partridge will offer to serve on Council in her place. No Assistant Treasurer will be needed; however, Andrew Schaffer could still serve as a consultant when needed. S/T Partridge would remain a signator. S/T Partridge will draft a resignation letter for CM Barley.

10. Financial Report

A) Highlights of July Financial Report: \$130.89 in reallocated ARPA funds was transferred from PLGIT general fund account to the Peoples Bank ARPA account. Notice was also received that the 2nd tranche of ARPA funds will be showing up next week. SAM registration renewal is not required to receive the 2nd tranche. How the ARPA funds are to be spent will need to be brought up at the budget meeting.

B) Approval of the July financial report: **CM Martin/CM Barley moved to approve the July financial report. Motion carried unanimously.**

C) S/T Partridge indicated that the borough needs to register Stephanie Mundorf for the tax collector conference. She will write the check for registration and send a reimbursement request. The cost is \$105. **CM Barley/CM Becker moved to approve Stephanie Mundorf attendance at the tax collector conference at a cost to the borough of \$105. President Mundorf abstains due to pecuniary interest. Motion carried by vote of the majority.**

11. Secretary's Report

A) Secretary's Report

A) Correspondence & Phone Calls – The letter to the Lion's Club was sent requesting tidying of the office.

B) News Items – Website training for the Administrative Assistant will be forthcoming. The 2020 & 2021 Audit materials are prepared, and the borough has requested an audit. The Storage room door has been rekeyed. All four traffic loops are installed and working. An invoice is anticipated. The York County Boroughs Association Fall Meeting is drawing near. AA Delp will need to know by 9/16 who wants to attend. The 2023 budget process meeting template of proposed budget will be available by October's council meeting. There is a Library Donor Event, please notify AA Delp if anyone wants to attend. The SPCA Contract has been received and will be added to the budget discussion. Calendar management of the borough spaces has begun using google calendar. One Drive has been implemented and is working as system for sharing and backing up files. Adding users will be investigated as a next step.

12. Mayor's Report

A) The Fire Department had 17 calls in August: 7 EMS assistance calls, 3 fire calls and 7 cancelled/held calls. EMS issue critical because Fire dept is limited in what they can do to assist with medical emergency. The question arose if there is a bay available to support ambulance at the Fire House? Sol. Craley said that there are many issues to consider. Volunteer ambulances are no longer prevalent. Usually paid crews are the standard now. Medicare reimbursements are very difficult. When Medicare doesn't cover the visit, patients are billed. If the recipient doesn't pay the bill, they can be sued which creates a bad relationship between the ambulance and the public. All ambulances services in the region are encountering the struggle. Four county locations have been impacted by staffing issues. Getting paid staff is difficult because of low pay and lack of benefits. Problems are common and widespread across the state.

13. **Police Activity Report:** Will be given next month

14. Committee Reports

A) Building- none

B) Highway- none

C) Sewer- none

D) Sidewalk- none

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14. Around the Table:

- A) CM Martin indicated that CM Baldauf heard a “boom” Sunday morning and electric went out. It was speculated that it was a transformer because of intermittent power outages to follow.
- B) CM Barley indicated that Comcast service issues are occurring recently. It was suggested that this is possibly due to older modem.
- C) CM Martin asked if a database had yet been created from the contact information of those who have signed up for emergency notifications. It was not set up yet but can be worked on.
- D) CM Martin would like to discuss crosswalk creation. Discussion occurred that it would be beneficial to have crosswalks where it may have positive effects on safety. The sidewalk committee, as a subdivision of the highway committee, will investigate the implementation of the project. S/T Partridge offered to contact Spring Grove Public Works for further information.

Meeting Adjourned 9:58 pm