

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
December 1, 2020**

The New Salem Borough Council met in Regular Session on Tuesday, December 1, 2020. President Mundorf led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Edward R. Mundorf
Kim E. Martin
Harvey E. Thumma Jr
William Baldauf
Susan P. Barley
Peter E. Partridge
Cecilia Harvey

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Clarence R Lloyd, Mayor

ALSO ABSENT:

Jeff Spangler, Holley & Associates
John McLucas, Zoning Officer

BOROUGH COUNCIL ABSENT:

Harvey E. Thumma Jr

Public Comment / Visitors

None at this time.

Approval of Minutes

November 2020

The Minutes of the Regular Council Meeting held November 10, 2020 were presented to Council for their review. Susan P. Barley, made a motion, seconded by, Peter E. Partridge, to approve the minutes as presented. Motion Carried.

Engineer's Report

Nothing additional at this time.

Solicitor's Report

Nothing additional at this time.

Unfinished Business

Sewer Billing Services

Solicitor Craley provided an ordinance and intermunicipal agreement for sewer billing services to be provided by Spring Grove Borough, as advertised. Susan P. Barley, made a motion, seconded by Peter E. Partridge, to approve the ordinance and corresponding intermunicipal agreement. Motion Carried.

Sherwood Forest Curb Replacement

Peter E. Partridge provided Council a spreadsheet summarizing two options for curb replacement in Sherwood Forest. Option One included borrowing funds and repaying over a ten-year period. Option Two allowed for construction of small-scale projects in each of a ten-year period. Council discussed the options and decided to wait for a prioritization of curbing from Secretary Shaffer and Engineer Spangler. Peter E. Partridge, made a motion, seconded by Susan P. Barley, to authorize Engineer Spangler to create a list, prioritizing areas of curb replacement as well as developing an updated specification on curb replacement. Motion carried with a Nay vote from Kim E. Martin.

Recreational Survey

Secretary Shaffer provided the final results of the survey along with individual responses. The consensus of Council was to put the project on hold at this time.

2021 Budget

Kim E. Martin, made a motion, seconded by William Baldauf, to approve the 2021 budget. Motion Carried.

2021 Tax Resolution

Peter E. Partridge, made a motion, seconded by William Baldauf, to approve resolution which holds the tax rate at 1.25 mills for 2021t. Motion Carried.

Snow Removal Services

Secretary Shaffer provided a third quote for snow removal services. The rates were higher than Hersh Concepts and therefore the contract for snow removal services for 2020-2021 will remain with Hersh Concepts.

Borough Secretary Position

Secretary Shaffer asked for direction from Council on filling the upcoming vacancy of Borough Secretary. Secretary Shaffer will prepare a list of tasks and responsibilities before the next meeting.

Borough Auditor Appointment Resolution

Peter E. Partridge, made a motion, seconded by Susan P. Barley, to appoint KES&B for auditing services for 2020. Motion Carried.

Planning Commission and Zoning Hearing Board Appointments Resolution

William Baldauf, made motion, seconded by Peter E. Partridge, to approve the resolution as presented with a change of three-year terms for the Zoning Hearing Board. Motion Carried. Additionally, Council will attempt to recruit additional members for the Planning Commission.

New Business

Nothing additional at this time.

Financial Statement

Period Ending November 30, 2020

Peter E. Partridge, made a motion, seconded by William Baldauf, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$131,516.79
PLGIT Checking Account	<u>\$157,020.27</u>
Total General Fund	\$288,537.06

Highway Aid Fund

PLGIT Checking Account	\$ 39,089.11
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Sewer Fund

PLGIT Sewer Construction Fund	\$ 11,363.39
Peoples Bank Sewer Fund	<u>\$290,013.04</u>
Total Sewer Fund	\$301,376.43

Additionally, Peter E. Partridge, made a motion, seconded by, William Baldauf, to authorize an additional principal payment on the sewer loan of \$20,000. Motion Carried.

Correspondence and Reports

Secretary's Report

Traffic Calming - Radar Speed Signs

Secretary Shaffer provided Council with radar speed sign data for both directions of Forry Street.

Zoning & Code Officer

Zoning Officer McLucas provided reports for the month of November.

Mayor's Report

Mayor Lloyd wished everyone Happy Holidays. Santa will be making a tour through the Borough on December 11, 2020.

Around the Table

Nothing additional at this time.

Hearing no further business, the meeting was adjourned at 8:39 PM until the next Council Meeting on January 5, 2021 at 7:00 P.M.

Respectfully submitted, Andrew N. Shaffer, Secretary