

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
August 4, 2020**

The New Salem Borough Council met in Regular Session on Tuesday, August 4, 2020. Vice President Baldauf led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Kim E. Martin
Harvey E. Thumma Jr
William Baldauf
Cecilia Harvey
Susan P. Barley
Peter E. Partridge

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Clarence R Lloyd, Mayor

ALSO ABSENT:

Jeff Spangler, Holley & Associates

BOROUGH COUNCIL ABSENT:

Edward R. Mundorf

Public Comment / Visitors

No additional public comment at this time.

Approval of Minutes

July 2020

The Minutes of the Regular Council Meeting held July 7, 2020 were presented to Council for their review. Peter E. Partridge, made a motion, seconded by, Harvey E. Thumma Jr to approve the minutes as presented. Motion Carried.

Police Report

Secretary Shaffer provided a quarterly report as submitted by Lieutenant Spingler. Council requested that the next quarterly report contain more information including date, time of day, location, and explanation of call code.

Engineer's Report

While Engineer Spangler did not have anything additional to report, he will meet with Secretary Shaffer to evaluate the curbs in Sherwood Forest. Additionally, they will review Scarlet Drive to encourage the developer to provide the final roadway paving.

Solicitor's Report

Nothing additional at this time.

Unfinished Business

Sherwood Forest Curb Replacement

Discussion regarding this agenda item occurred under the engineer's report.

Mailbox Placement

Kim E. Martin provided Council a report of installed mailbox receptacles along Main and George Streets.

Sewer Billing Services

Secretary reported on the current agreement with York Water for sewer billing services. The agreement went into effect on January 1, 2012, auto renewals every three years, and requires at least 90 days for termination notice. The current rate is \$2.00 per bill mailed.

Forry Street Traffic Concerns

Solicitor Craley reported to Council his findings on vacating a portion of Forry Street. Mayor Lloyd also suggested that speed tables be installed. A lengthy discussion regarding possible options ensued. Ultimately Council tabled the matter until a discussion with the fire company could occur.

New Business

Speeding Concerns

Council expressed concerns with regards to excessive speeding along Main and George Streets. Secretary Shaffer will contact Lieutenant Spingler regarding the speeding.

Borough Email Monitoring

Council discussed a recent complaint regarding the responsiveness of the Borough after an email regarding permit questions was mistakenly missed. Council agreed to maintain the current arrangement.

Borough Building

Secretary Shaffer reported that the locks have been changed for the Borough Building. A list of keys distributed has also been created.

Dollar General - Robin Hood Drive

Secretary Shaffer reported that the temporary No Parking signs were placed along Robin Hood Drive near the intersection of State Route 616. However, the contractor has been relocating the signs to accommodate their needs. Secretary Shaffer will direct public works to install permanent signs.

Radar Speed Signs

Council discussed the location of the radar speed signs and other areas of concern. The consensus of Council was to relocate both radar speed signs. One will be positioned at the bottom of the hill on Sherwood Drive facing East. The second will be located at the bottom of the hill on Robin Hood Drive facing East.

Financial Statement

Period Ending July 31, 2020

Harvey E. Thumma Jr, made a motion, seconded by Peter E. Partridge, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$123,056.25
PLGIT Checking Account	<u>\$132,541.15</u>
Total General Fund	\$255,597.40

Highway Aid Fund

PLGIT Checking Account	\$ 40,632.64
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Sewer Fund

PLGIT Sewer Construction Fund	\$ 32,537.23
Peoples Bank Sewer Fund	<u>\$189,869.55</u>
Total Sewer Fund	\$222,406.78

Correspondence and Reports

Secretary's Report

Radar Speed Signs

Secretary Shaffer provided reports for the period of July 14 to July 30 for the radar speed signs located along Robin Hood Drive. The average speed for vehicles traveling South was 18 mph, while the average speed for vehicles traveling North was approximately 25 mph.

Traffic Signal Timing Changes

Secretary Shaffer reported that timing changes have been implemented and any observations or complaints should be reported.

Electronic Message Board - Fire Company

Secretary Shaffer provided a quote from Total Identity Solutions for the purchase and installation of an electronic message board for the fire company. Mayor Lloyd will forward the quote to the fire company.

Zoning & Code Officer

Zoning Officer McLucas provided reports for the month of July.

Mayor's Report

Nothing additional at this time.

Committee Reports

None

Around the Table

Peter E. Partridge reported that he has been working with the newly appointed secretary for the fire company to audit the financial records. No findings or misappropriations were identified.

Susan P. Barley reported that Zaza's Antique Shop's sign is blocking the sidewalk.

Council discussed the stones washing down the driveway near 51 North Main Street.

Hearing no further business, the meeting was adjourned at 8:23 PM until the next Council Meeting on September 1, 2020 at 7:00 P.M.

Respectfully submitted, Andrew N. Shaffer, Secretary