

**MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
June 3, 2020**

The New Salem Borough Council met in Regular Session on Tuesday, June 3, 2020. President Mundorf led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM. To encourage social distancing, tonight's meeting was held at the York New Salem Fire Company.

**BOROUGH COUNCIL PRESENT:**

Kim E. Martin  
Peter E. Partridge  
Susan P. Barley  
Edward R. Mundorf  
Harvey E. Thumma Jr  
William Baldauf

**ALSO PRESENT:**

Andrew N. Shaffer, Secretary  
D. Michael Craley, Solicitor  
Clarence R Lloyd, Mayor

**ALSO ABSENT:**

Jeff Spangler, Holley & Associates

**BOROUGH COUNCIL ABSENT:**

Cecilia Harvey

**Public Comment / Visitors**

No additional public comment at this time.

**Approval of Minutes**

**May 2020**

The Minutes of the Regular Council Meeting held April 7, 2020 were presented to Council for their review. Harvey E. Thumma Jr, made a motion, seconded by, Kim E. Martin to approve the minutes as presented with the wording "Motion Carried" added to the meeting change authorization for June 3, 2020. Motion Carried.

**Engineer's Report**

Nothing additional at this time.

**Solicitor's Report**

Nothing additional at this time.

**Unfinished Business**

A discussion took place regarding solicitation and peddling within the Borough limits. Specifically, a company has recently been placing flyers regarding painting house numbers on curbs. A solicitation permit for this type of work is required.

A concern with damaged sidewalks and elevated joints was also discussed. The Sidewalk Committee will prepare a report on their findings. In the past a rise of more than 3” was noted.

Additionally, Joe Shubert expressed continued concerns with the sidewalk and ADA ramps at 11 North Main Street (Gas Station). Harvey E. Thumma Jr, made a motion, seconded by, Susan P. Barley to authorize the Zoning Officer to issue a final notice of compliance to be completed within 120 days. Motion Carried.

### **New Business**

At this time, Mayor Lloyd introduced newly elected officers of the New Salem Fire Company. The officers updated Council on the status of the Fire Company, fundraising efforts, and equipment condition. Harvey E. Thumma Jr, made a motion, seconded by, William Baldauf to release \$10,000 of the 2020 allocation. An audit of the financial documents must be completed before any additional funds are released. Peter E. Partridge will assist the fire company moving forward. Motion Carried.

### **Financial Statement**

#### Period Ending April 30, 2020

Harvey E. Thumma Jr, made a motion, seconded by Peter E. Partridge to approve the financial statement as presented. Motion Carried.

#### General Fund

Peoples Bank Savings Account	\$101,181.34
PLGIT Checking Account	<u>\$140,042.00</u>
Total General Fund	\$241,223.34

#### Highway Aid Fund

PLGIT Checking Account	\$ 41,573.81
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#### Sewer Fund

PLGIT Sewer Construction Fund	\$ 31,031.65
Peoples Bank Sewer Fund	<u>\$269,643.41</u>
Total Sewer Fund	\$300,675.06

### **Correspondence and Reports**

#### Secretary's Report

#### **Radar Speed Signs**

Secretary Shaffer provided reports for the period of May 17 to May 31 for the radar speed signs located along Robin Hood Drive. It was the consensus of Council that the data does not indicate the need for additional traffic calming. However, the signs will be placed in stealth mode during the month of June to compare data.

#### **2019 Draft Audit Report**

Secretary Shaffer provided the draft financial audit report for 2019. Council had no additional comments.

### **Council DocStar Access**

Secretary Shaffer updated Council on their ability to access DocStar and Borough documents. This should occur within the next few months.

### Zoning & Code Officer

Zoning Officer McLucas provided reports for the month of May.

### Mayor's Report

Nothing additional at this time.

### Committee Reports

None

### Around the Table

Harvey E. Thumma Jr, made a motion, seconded by, William Baldauf, to authorize the additional principal payment of \$28,500 on the sewer note. Motion Carried.

Kim E. Martin, made a motion, seconded by, William Baldauf, to authorize Tyke Shubert to spray weeds along the curbs throughout the Borough. Motion Carried.

Hearing no further business, the meeting was adjourned at 8:49 PM until the next Council Meeting on July 7, 2020 at 7:00 P.M.

Respectfully submitted, Andrew N. Shaffer, Secretary