

**MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
July 2, 2019**

The New Salem Borough Council met in Regular Session on Tuesday, July 2, 2019. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Vicki M. Rohrbaugh  
Harvey E. Thumma Jr  
Edward R. Mundorf  
Joseph A. Shubert  
Kim E. Martin  
Susan P. Barley

**ALSO PRESENT:**

Andrew N. Shaffer, Secretary  
D. Michael Craley, Solicitor  
Clarence R Lloyd, Mayor

**ALSO ABSENT:**

Jeff Spangler, Holley & Associates

**BOROUGH COUNCIL ABSENT:**

Peter E. Partridge

**Public Comment / Visitors**

Chris Nachman, 71 North Main Street was present to question Council on the intersection of Main Street and George Street with regards to signal timing and turning arrows. Council provided information with regards to the most recent traffic signal study.

**Approval of Minutes**

**June 2019**

The Minutes of the Regular Council Meeting held June 4, 2019, were presented to Council for their review. Edward R. Mundorf, made a motion, seconded by Harvey E. Thumma Jr, to approve the minutes as presented. Motion Carried.

**West Manchester Township Police Department**

Chief Snyder provided Council with a call for service report for the month of June 2019. An officer was present to review the report with Council. In addition, New Salem residents have been invited by West Manchester Township's National Night Out in Sunset Park on August 6.

**Engineer's Report**

Nothing additional at this time.

**Solicitor's Report**

Nothing additional at this time.

## **Unfinished Business**

### Draft Poultry Ordinance

Discussion continued with comments and suggestions on the draft Keeping of Chickens Ordinance. Conversation occurred with regards to the need for a permit, inspection, and fees as well as lot size restrictions. Edward R. Mundorf, made a motion, seconded by Harvey E. Thumma Jr, to authorize Solicitor Craley to prepare a final draft of the Ordinance for review and possible approval for advertisement at the August 2019 meeting.

### Proposed Dollar General

A meeting of the Borough's Planning Commission has been tentatively scheduled for July 22 at 7:00 PM. This is pending additional information and suggested changes to the current plan.

## **New Business**

Nothing additional at this time.

## **Financial Statement**

### Period Ending June 30, 2019

Kim E. Martin, made a motion, seconded by Edward R. Mundorf, to approve the financial statement as presented. Motion Carried.

### General Fund

Peoples Bank Savings Account	\$ 31,256.44
PLGIT Checking Account	\$ 42,513.39
PLGIT 24- Month CD	<u>\$134,309.23</u>
Total General Fund	\$208,079.06

### Highway Aid Fund

PLGIT Checking Account	\$ 26,372.56
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### Sewer Fund

PLGIT Sewer Construction Fund	\$ 24,096.26
Peoples Bank Sewer Fund	\$230,730.86
PLGIT 24- Month CD	<u>\$133,309.23</u>
Total Sewer Fund	\$389,136.35

## **Correspondence and Reports**

### Secretary's Report

#### *Radar Speed Sign*

Secretary Shaffer provided Council with quotes and information for radar speed signs. Council asked for an updated quote from Traffic Logic for

#### *Traffic Study*

Secretary Shaffer reached out to Traffic Resource Group for a verbal quote on a traffic study for the intersection of Robin Hood Drive and Sherwood Drive. Edward R. Mundorf, made a motion, seconded by Harvey E. Thumma Jr, to authorize Secretary Shaffer to contact Traffic Resource Group to conduct a traffic study. Motion Carried.

### Cleaning Services

Secretary Shaffer provided a quote for the cleaning of the Borough Building at a cost of \$75 per month that would include supplies. Council asked for a revised quote at quarterly cleaning.

### Zoning & Code Officer

A permit report was provided to Council for the month of June 2019. The report included permits that were previously issued but not reported. Secretary Shaffer also informed Council John McLucas will be again handling permit and code issues in New Salem Borough.

### Mayor's Report

Mayor Lloyd visited with the owner of the Sherwood Inn with regards to complaints the Borough has received on noise and traffic.

Mayor Lloyd provided details on a proposed Christmas Decoration Contest.

Mayor Lloyd has also been communicating with West Manchester Township Police Department to place a driver feedback speed trailer in different locations within the Borough.

### Committee Reports

None

### Around the Table

Susan P. Barley reported that the new planter has been installed in the square.

Kim E. Martin suggested that the Borough address the weeds along Main Street and George Street. Kim E. Martin, made a motion, seconded by Susan P. Barley, to authorize Tyke Shubert to spray the weeds along Main Street and George Street where the road meets the curb. Motion Carried.

Kim E. Martin mentioned that the planning commission will be one member short at the end of August. Kim E. Martin, made a motion, seconded by Susan P. Barley, to appoint Edward R. Mundorf to the planning commission. However, Solicitor Craley advised that the motion be tabled to confirm the maximum number council members allowed to sit on the planning commission.

Joseph A. Shubert asked if Council would consider the quote from Tyke Shubert for the work around the Borough Office, which would include additional tree trimming and weed spraying. Susan P. Barley, made a motion, seconded by Harvey E. Thumma Jr, to authorize the work. Motion Carried.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, August 6, 2019 at 7:00 P.M.

Adjournment was at 8:27 PM

Respectfully submitted, Andrew N. Shaffer, Secretary