

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
May 7, 2019**

The New Salem Borough Council met in Regular Session on Tuesday, May 7, 2019. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Harvey E. Thumma Jr
Edward R. Mundorf
Joseph A. Shubert
Peter E. Partridge
Kim E. Martin

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Clarence R Lloyd, Mayor

ALSO ABSENT:

Jeff Spangler, Holley & Associates

BOROUGH COUNCIL ABSENT:

Susan P. Barley

Public Comment / Visitors

Marlyn Barshinger, 293 North Main Street, expressed concerns regarding an increase of traffic as a result of special events at the Sherwood Inn. Individuals have been directing traffic during events without any safety gear or apparent flagger certification.

Eric Myers, commented on the success of the recent community yard sale. In addition, Mr. Myers noted the completion of the paving repair at the intersection of Robin Hood Drive and SR 616.

Approval of Minutes

April 2019

The Minutes of the Regular Council Meeting held April 2, 2019, were presented to Council for their review. Harvey E. Thumma Jr, made a motion, seconded by Peter E. Partridge, to approve the minutes as presented. Motion Carried.

West Manchester Township Police Department

Chief Snyder provided Council with a Calls for Service and Patrol Hours Report for the month of April 2019. Chief Snyder and Manager Kelch were present to address Council regarding their police services and Councils investigation of switching to State Police Service for the Borough. Chief Snyder also provided a summary of total calls for service in New Salem Borough for 2018 and number of hours relating to actual costs.

Engineer's Report

Nothing additional at this time.

Solicitor's Report

Solicitor Craley provided a draft of an ordinance for the keeping of chickens "fowl" within the Borough. Council discussed various sections in the draft ordinance, including, permits and fees, number of fowl permitted per lot, and annual inspections. Council will continue to evaluate the draft ordinance and report back at the June Council Meeting. Solicitor Craley did note if this ordinance is considered, an amendment to the current Zoning Ordinance would be required.

Unfinished Business

None at this time

New Business

Consider Approval of Resolution 1-2019

Harvey E. Thumma Jr, made a motion, seconded by Peter E. Partridge, to approve Resolution 1-2019 which adopts the York County Hazard Mitigation Plan.

Bidding Process

Secretary Shaffer provided documents regarding regulations relating to Borough procurement for services.

Cleaning of Borough Office

President Rohrbaugh asked for consideration to obtain a quote for cleaning of the Borough Office. Peter E. Partridge, made a motion, seconded by Edward R. Mundorf, to authorize Secretary Shaffer to obtain quotes for the cleaning of the Borough Office.

Financial Statement

Period Ending April 30, 2019

Peter E. Partridge, made a motion, seconded by Edward R. Mundorf, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$ 16,434.14
PLGIT Checking Account	\$ 10,999.40
PLGIT 24- Month CD	<u>\$133,927.07</u>
Total General Fund	\$161,360.61

Highway Aid Fund

PLGIT Checking Account	\$ 27,308.49
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Sewer Fund

PLGIT Sewer Construction Fund	\$ 18,818.18
Peoples Bank Sewer Fund	\$220,870.67
PLGIT 24- Month CD	<u>\$133,927.07</u>
Total Sewer Fund	\$373,615.92

Correspondence and Reports

Secretary's Report

Secretary Shaffer provided the annual audit from North Codorus Township with regards to sewer expenses and calculation of fees charged to the Borough. Edward R. Mundorf and Peter E. Partridge reviewed the report and questioned the capitalization of assets in previous periods.

Secretary Shaffer provided an update on the Proposed Dollar General Store at the corner of SR 616 and Robin Hood Drive. A preliminary land development plan has been received and is currently under review. A meeting of the Borough's Planning Commission will be scheduled once Engineer Spangler and the York County Planning Commission have time to review and provide feedback.

Zoning & Code Officer

No permits were processed, and no code violations were reported for the month of April.

Mayor's Report

Mayor Lloyd reported on the completed roadway repairs at the intersection of Robin Hood Drive and SR 616.

Committee Reports

None

Around the Table

None

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, June 4, 2019 at 7:00 P.M.

Adjournment was at 8:32 PM

Respectfully submitted, Andrew N. Shaffer, Secretary