

**MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
October 3, 2017**

The New Salem Borough Council met in Regular Session on Tuesday, October 3, 2017. President Vicki M. Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Vicki M. Rohrbaugh  
Kim E. Martin  
Peter E. Partridge  
Joseph A. Shubert  
John R. Wainwright  
Susan P. Barley  
Kathleen W. Yeater

**ALSO PRESENT:**

Elwood G. Bahn, Jr, Mayor  
Andrew N. Shaffer, Secretary  
D. Michael Craley, Solicitor

**ALSO ABSENT:**

John McLucas, Zoning & Codes Officer  
Jeff Spangler, Holley & Associates

**BOROUGH COUNCIL ABSENT:**

**Public Comment / Visitors**

Jan Noss

Mr. Noss updated Council on the Lion's Club Chicken BBQ on October 28, 2017. They will also have a tent out on trick-or-treat. Additionally, Mr. Noss expressed some concerns about stones on the roadway and sidewalk,

**Approval of Minutes**

September 2017

The Minutes of the Regular Council Meeting, held September 5, 2017, were presented to Council for their review. Peter E. Partridge made a motion, seconded by Kathleen W. Yeater, to approve the minutes as presented. Motion Carried.

**Engineer's Report**

Consider Appointments to the York County Consortium Stormwater Committee

Kim E. Martin made a motion, seconded by Joseph A. Shubert, to appoint Andrew Shaffer, and Jeff Spangler as alternate to the York County Consortium Stormwater Committee. Motion Carried.

**Solicitor's Report**

Solicitor Craley had nothing additional to report to Council other than the agenda items.

**Unfinished Business**

No unfinished business was discussed at this time.

**New Business**

Consider Approval of the 2018 SPCA Animal Housing & Care Contract

Susan P. Barley made a motion, seconded by Kathleen W. Yeater, to approval the 2018 SPCA Animal Housing & Care Contract at a cost of \$362. Motion Carried.

## **Financial Statement**

Period Ending September 30, 2017

Peter E. Partridge made a motion, seconded by Kim E. Martin, to approve the financial statement as presented. Motion Carried.

### General Fund

Peoples Bank Savings Account	\$147,973.20
PLGIT Checking Account	<u>\$ 27,851.80</u>
PLGIT 24- Month CD	<u>\$130,000.00</u>
Total General Fund	\$305,825.70

### Highway Aid Fund

PLGIT Checking Account	\$ 14,402.76
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### Sewer Fund

PLGIT Certificate of Deposit	\$131,638.36
PLGIT Sewer Construction Fund	\$ 29,578.94
Peoples Bank Sewer Fund	\$245.358.55
PLGIT 24- Month CD	<u>\$130,000.00</u>
Total Sewer Fund	\$636,375.85

## **Executive Reports**

### Secretary

Secretary Shaffer presented the 2018 Proposed Budget to Council.

Secretary Shaffer requested snow removal bids, which will be presented at the budget meeting on October 10, 2017.

Secretary Shaffer presented a draft of the Fall Newsletter.

An invite for the York County Borough's Association Annual Banquet was also shared with Council. Peter E. Partridge made a motion, seconded by Susan P. Barley to extend the invite to all Borough Officials and one guest each. Motion Carried.

### West Manchester Township Police Department

Police Chief Smith provided Council with a Calls for Service and Patrol Hours Report for the month of September 2017.

### Zoning & Code Officer

Council reviewed the Permit and Code Violation Reports for the month of September 2017 as provided by Mr. McLucas.

Additionally, two properties were reviewed with Council for code compliance issues.

### Mayor's Report

No other items were discussed.

### Committee Reports

No other items were discussed.

### Around the Table

No other items were discussed.

Hearing no further business, the meeting was adjourned until the Council / Budget Meeting to be held Tuesday, October 10, 2017 at 7:00 P.M.

Adjournment was at 7:34 PM

Respectfully submitted, Andrew N. Shaffer, Secretary