

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
August 2, 2017**

The New Salem Borough Council met in Regular Session on Wednesday, August 2, 2017. President Vicki M. Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Kim E. Martin
Peter E. Partridge
Joseph A. Shubert
John R. Wainwright
Susan P. Barley
Kathleen W. Yeater – Arrived at 7:11 PM

ALSO PRESENT:

Elwood G. Bahn, Jr, Mayor
Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor

ALSO ABSENT:

John McLucas, Zoning & Codes Officer
Jeff Spangler, Holley & Associates

BOROUGH COUNCIL ABSENT:

Public Comment / Visitors

No public comment.

Approval of Minutes

July 2017

The Minutes of the Regular Council Meeting held July 6, 2017 were presented to Council for their review. Susan P. Barley made a motion, seconded by Peter E. Partridge, to approve the minutes as presented. Motion Carried.

Engineer's Report

Engineer Spangler had nothing to report to Council.

Solicitor's Report

Solicitor Craley had nothing to report to Council.

Unfinished Business

Opening Burning Ordinance – Consider Authorizing Advertisement

Council completed a final review of the draft Open Burning Ordinance. After some discussion and a few minor changes including incorporating allowing residents to burn on the second Saturday. Peter E. Partridge made a motion, seconded by John R. Wainwright to authorize advertisement of the Open Burning Ordinance. Motion Carried.

York County CBPRP Ordinance – Consider Authorizing Advertisement

Council completed a final review of the draft Ordinance to include New Salem Borough in the York County Chesapeake Bay Pollutant Reduction Plan at an annual cost of \$1,591. Susan P. Barley made a motion, seconded by Peter E. Partridge to authorize advertisement of the Intergovernmental Cooperation Agreement for the CBPRP. Motion Carried.

Review of Investment Options

Secretary Shaffer presented updated information from PSDLAF, Primerica, and People's Bank for Council's review. Additional information has been requested from PLGIT.

New Business

Planning Commission Appointments

Peter E. Partridge and Cheryl D. Bahn were appointed to the Planning Commission for four-year terms ending in August of 2021. Susan P. Barley made a motion, seconded by Kim E. Martin, to approve the appointments. Motion Carried.

Financial Statement

Period Ending July 31, 2017

Peter E. Partridge made a motion, seconded by Joseph A. Shubert, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$280,414.11
PLGIT Checking Account	<u>\$ 9,318.73</u>
Total General Fund	\$289,732.84

Highway Aid Fund

PLGIT Checking Account	\$ 15,201.75
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Sewer Fund

PLGIT Certificate of Deposit	\$131,638.36
PLGIT Sewer Construction Fund	\$ 55,085.57
Peoples Bank Sewer Fund	<u>\$447,260.46</u>
Total Sewer Fund	\$633,984.39

Executive Reports

Secretary

Secretary Shaffer had nothing additional to report to Council.

West Manchester Township Police Department

Police Chief Smith provided Council with a Calls for Service and Patrol Hours Report for the month of July 2017.

Zoning & Code Officer

Council reviewed the Permit and Code Violation Reports for the month of July 2017 as provided by Mr. McLucas.

Mayor's Report

Mayor Bahn reported on National Night Out hosted by West Manchester Township.

Committee Reports

No other items were discussed.

Around the Table

Susan P. Barley mentioned a few storm drain grates that need cleaned.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, September 5, 2017 at 7:00 P.M.

Adjournment was at 8:41 PM

Respectfully submitted, Andrew N. Shaffer, Secretary